

CORPORATE SERVICES DEPARTMENT
Director – Caroline Holland



**Democracy Services
London Borough of Merton
Merton Civic Centre
London Road
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**Direct Line: 0208 545 3616
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Date: 29 May 2015

Dear Councillor

Notification of a Decision taken by the Cabinet Member for Environmental Sustainability and Regeneration

The attached **Non-Key** decision has been taken by the Cabinet Member for Environmental Sustainability and Regeneration , with regards to **VSW CPZ Chester Road Area, Wimbledon Village – Informal Consultation** and will be implemented at noon on Wednesday, 3/6/15 unless a call-in request is received.

The [call-in](#) form is attached for your use if needed and refers to the relevant sections of the constitution.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Chris Pedlow".

**Chris Pedlow
Democracy Services**

NON-KEY DECISION TAKEN BY A CABINET MEMBER

See over for instructions on how to use this form – all parts of this form must be completed. Type all information in the boxes. The boxes will expand to accommodate extra lines where needed.

1. Title of report and reason for exemption (if any)

VSW CPZ Chester Road Area, Wimbledon Village – Informal consultation.

2. Decision maker

Cabinet Member for Environmental Sustainability & Regeneration

3. Date of Decision

28th May 2015

4. Date report made available to decision maker

25th May 2015

5. Date report made available to the Chairs of the Overview and Scrutiny Commission and of any relevant scrutiny panel

N/A

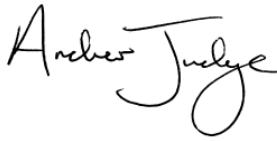
6. Decision

I, Councillor Andrew Judge, the Cabinet Member for Environmental Sustainability and Regeneration;

- A) Note the result of the informal consultation carried out between 20 February and 13 March 2015 on the proposals to introduce a Controlled Parking Zone (CPZ) VSW to include Beech Close, Chester Road and Sycamore Road.
- B) Agree to proceed with a statutory consultation to include Beech Close, Chester Road and Sycamore Road into the proposed VSW CPZ, operational Monday to Friday between 8.30am and 6.30pm as shown in Drawing No. Z78-224-02 in Appendix 1.
- C) Agree to allow footway parking in Chester Road and Sycamore Road to maximise number of parking spaces in these roads.
- D) Agree to exercise his discretion not to hold a public inquiry on the consultation process.

7 Reason for decision

The decision follows the views expressed by the majority of residents consulted.



8 Alternative options considered and why rejected

- 8.1 Do nothing. This would not address the current parking demands of the residents in respect of their views expressed during the informal consultation, as well as the Council's duty to provide a safe environment for all road users.

9 Documents relied on in addition to officer report

Informal consultation documents, drawings and return cards

10 Declarations of Interest

11 Publication of this decision and call in provision

Send this form and the officer report* to democratic.services@merton.gov.uk for publication. Publication will take place within two days. The call-in deadline will be at Noon on the third working day following publication.

*There is no need to resend Street Management Advisory Committee reports.

Committee: Cabinet Member Report

Date: 18th April 2015

Agenda item:

Wards: Village

Subject: Proposed VSW CPZ (Chester Road Area, Wimbledon Village – Informal consultation

Lead officer: Chris Lee, Director of Environment & Regeneration

Lead member: Councillor Andrew Judge, Cabinet Member for Environmental Sustainability and Regeneration

Forward Plan reference number: N/A

Contact Officer: Paul Atie, Tel: 020 8545 3214

Email: <mailto:paul.atie@merton.gov.uk>

Recommendations:

That the Cabinet Member considers the issues detailed in this report and

- A) Notes the result of the informal consultation carried out between 20 February and 13 March 2015 on the proposals to introduce a Controlled Parking Zone (CPZ) VSW to include Beech Close, Chester Road and Sycamore Road.
 - B) Agrees to proceed with a statutory consultation to include Beech Close, Chester Road and Sycamore Road into the proposed VSW CPZ, operational Monday to Friday between 8.30am and 6.30pm as shown in Drawing No. Z78-224-02 in Appendix 1.
 - C) Agrees to allow footway parking in Chester Road and Sycamore Road to maximise number of parking spaces in these roads.
 - D) Agrees to exercise his discretion not to hold a public inquiry on the consultation process.
-

1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1 This report presents the result of the informal consultation carried on the Councils' proposals to introduce a CPZ in Wimbledon Village area, include Beech Close, Chester Road and Sycamore Road.
- 1.2 It seeks approval to proceed with a statutory consultation to include Beech Close, Chester Road and Sycamore Road into the proposed VSW CPZ, operational Monday to Friday between 8.30am and 6.30pm as shown in Drawing No. Z78-224-02 attached in *Appendix 1*.
- 1.3 It seeks approval to make an Exemption Order to allow footway parking in Chester Road and Sycamore Road.

2. DETAILS

2.1 The key objectives of parking management include:

- Tackling of congestion by reducing the level and impact of traffic in town centres and residential areas.
- Making the borough's streets safer and more secure, particularly for pedestrians and other vulnerable road users through traffic management measures.
- Managing better use of street spaces for people, goods and services, ensuring that priority is allocated to meet the objectives of the strategy.
- Improving the attractiveness and amenity of the borough's streets, particularly in town centres and residential areas.
- Encouraging the use of more sustainable modes of transport.

2.2 Controlled parking zones, aim to provide safe parking arrangements, whilst giving residents and businesses priority access to available kerbside parking space. It is a way of controlling the parking whilst improving and maintaining access and safety for all road users. A CPZ comprises of yellow line waiting restrictions and various types of parking bays operational during the controlled times. These types of bays include the following:

Permit holder bays: - For use by resident permit holders, business permit holders and those with visitor permits.

Pay and display shared use/permit holder bays: - For use by pay and display customers and permit holders.

2.3 A CPZ includes double yellow lines (no waiting 'At Any Time') restrictions at key locations such as at junctions, bends and along certain lengths of roads (passing gaps) where parking impedes the flow of traffic or would create an unacceptable safety risk e.g. obstructive sightlines or unsafe areas where pedestrians cross. These restrictions will improve access for emergency services; refuse vehicles and the overall safety for all road users, especially those pedestrians with disabilities and parents with prams. Any existing double yellow lines at junctions will remain unchanged.

2.4 Within any proposed CPZ or review, the Council aims to reach a balance between the needs of the residents, businesses, visitors and all other users of the highway. It is normal practice to introduce appropriate measures if and when there is a sufficient majority of support or there is an overriding need to ensure access and safety. In addition the Council would also take into account the impact of introducing the proposed changes in assessing the extent of those controls and whether or not they should be implemented.

2.5 The CPZ design comprises mainly of permit holder bays to be used by residents, their visitors or business permit holders and a limited number of pay and display shared use bays, which are mainly located near businesses. The layout of the parking bays are arranged in a manner that provides the maximum number of suitable parking spaces without jeopardising road safety and the free movement of traffic.

2.6 Within the CPZ, waiting restrictions are proposed at key locations such as at junctions, bends and passing gaps. These restrictions will improve access for emergency services; refuse vehicles and the overall safety for all road users, especially those pedestrians with disabilities and parents with prams. Any existing double yellow lines at junctions will remain unchanged.

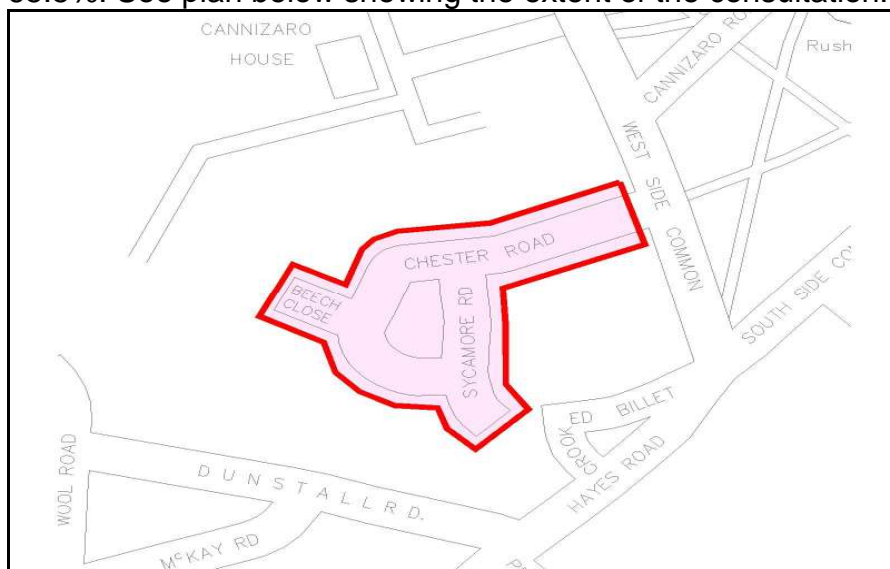
3. INFORMAL CONSULTATION

3.1 The Council received a petitions submitted by residents from Chester Road area requesting a CPZ in their roads. A public meeting was held on 24 November 2014 by the Residents Association for this area, which officers attended.

3.2 The informal consultation on proposals to introduce parking controls in Chester Road area commenced on 20 February 2015 and ended on 13 March 2015. 110 premises were consulted via documents containing a newsletter explaining the proposals; an associated plan showing the proposed parking layout; a pre-paid questionnaire reply card and a sheet of frequently asked questions. A copy of the consultation document is attached as *Appendix 3*. The consultation document was posted to all households and businesses within the catchment area. An exhibition was held on 28 February 2015 at Cannizaro House Hotel allowing residents to discuss the proposed measures with officers. It was attended by 12 local residents. Notification of the proposals along with an online questionnaire (e-form) was also posted on the Council's website showing the parking controls within the zone including the following:

- 'At any time' double yellow lines at key locations such as at junctions, bends, and ends of culs de sac.
- Single yellow lines (mainly between parking bays and across dropped kerbs);
- Permit holder bays for use by residents, businesses and their visitor;
- Pay and display shared use bays in Chester Road with a maximum stay of 2 hours;
- Footway parking exemption in Chester Road and Sycamore Road to maximize number of parking spaces in the area.

3.3 The consultation resulted in a total of 72 questionnaires returned (after removing duplicates/multiple returns from households), representing a response rate of 65.5%. See plan below showing the extent of the consultation.



3.4 As shown in table 1 below, of the 72 who responded, 76.4% support a CPZ in their road, compared to 18% who do not and 5.6% who are unsure.

(Table 1 – summary of results to questions 3)

ROAD	Q3. DO YOU SUPPORT A CPZ IN YOUR ROAD						
	YES	NO	UNDECIDED	NO RESPONSE	% YES	% NO	% UNSURE
BEECH CLOSE	2	2	1	0	40.0%	40.0%	20.0%
CHESTER ROAD	14	5	1	0	74.0%	21.0%	5.0%
SYCAMORE ROAD	37	6	2	0	82.2%	13.3%	4.5%
WESTSIDE COMMON	2	0	0	0	100.0%	0.0%	0.0%
	55	13	4	0	76.4%	18.0%	5.6%

3.5 Residents were also asked which days of operation they would prefer should the CPZ be introduced in their road. Results show that 76.4% of respondents Mon – Fri, 11.1% who supported Mon - Sat and 2.8% preferred Mon –Sun shown in table 2 below.

(Table 2 – summary of results to questions 4)

ROAD	Q5. IF A CPZ WAS INTRODUCED WHICH DAYS WOULD YOU LIKE THE CONTROLS TO OPERATE?						
	MON - FRI	MON - SAT	MON - SUN	NO RESPONSE	% MON - FRI	% MON - SAT	% MON - SUN
BEECH CLOSE	3	1	1	0	60.0%	30.0%	30.0%
CHESTER ROAD	15	2	1	2	75.0%	10.0%	5.0%
SYCAMORE ROAD	35	5	0	5	77.8%	11.1%	0.0%
WESTSIDE COMMON	2	0	0	0	100.0%	0.0%	0.0%
	55	8	2	7	76.4%	11.1%	2.8%

3.6 Residents were also asked which hours of operation they would prefer should the CPZ be introduced in their road. Results show 44.4% of respondents preferred 8.30am – 6.30pm, 41.7% preferred 11am – 3pm and 2.7% preferred 10am – 4pm.

(Table 5 – summary of results to questions 4 for the reduced A1 CPZ area)

ROAD	Q6. IF A CPZ WAS INTRODUCED WHICH HOURS WOULD YOU LIKE THE CONTROLS TO OPERATE?						
	8.30AM-6.30PM	10AM - 4PM	11AM – 3PM	% 8.30AM - 6.30PM	% 10AM-4PM	% 11AM-3PM	Undecided
BEECH CLOSE	4	1	0	80.0%	20.0%	0.0%	0
CHESTER ROAD	8	0	8	40.0%	0.0%	40.0%	4
SYCAMORE ROAD	20	1	20	44.4%	2.2%	44.4%	4
WESTSIDE COMMON	0	0	2	0.0%	0.0%	100.0%	
	32	2	30	44.4%	2.7%	41.7%	8

3.7 After the Exhibition which was held on 28 February 2015, it came to light that some residents who filled in the online questionnaire have changed their mind on their preferred hours of operation of 11am – 3pm. Their previous responses to the consultation on preferred hours of operation were removed as instructed.

3.8 In accordance with the Greater London Council (General Powers) Act 1974, parking on any part of a footway is illegal; although there are occasions where provided there is sufficient footway width (minimum 1.5m) parking on footway can be permitted via an Exemption Order. This exemption, however, does not apply where the footway comprises of a grass verge. Chester Road and Sycamore Road have sufficient footway width to allow partial footway parking (two wheels on the footway). It is recommended that the footway parking exemption be approved to maximise parking for residents and also to create sufficient access for all road users including the emergency services.

3.9 **Ward Councillor Comments**

The local ward Councillors have been fully engaged during the consultation process. Although the Ward Members have been advised of the outcome of the consultation and officer's recommendations, at the time of writing this report, no comments have been received against the proposed measures.

4. **PROPOSED MEASURES**

4.1 Based on the informal consultation results it is recommended that a statutory consultation be carried out to include Beech Close, Chester Road and Sycamore Road into the proposed VSW CPZ, operational Monday to Friday between 8.30am and 6.30pm as shown in Drawing No. Z78-224-02 as attached in *Appendix 1*.

4.2 The CPZ design comprises of mainly permit holder bays to be used by residents, businesses and their visitors with some shared use facilities made available for pay & display customers. The layout of the parking bays are arranged in a manner that provides the maximum number of suitable parking spaces without jeopardising road safety and the free movement of traffic.

4.3 Hours of operation

The majority of respondents favoured VSW CPZ to operate Monday to Friday between the hours of 8.30am and 6.30pm.

4.4 Permit issue criteria

It is proposed that the residents' permit parking provision should be identical to that offered in other controlled parking zones in Merton at the time of consultation. The cost of the first permit in each household is £65 per annum; the second permit is £110 and the third permit cost is £140. An annual Visitor permit cost is £140.

4.5 Visitors' permits

All-day Visitor permits are £2.50 and half-day permits at £1.50. Half-day permits can be used between 8.30am & 2pm or 12pm & 6.30pm. The allowance of visitor permits per adult in a household shall be 50 full-day permits, 100 half-day permits or a combination of the two.

4.6 Trades permits

Trade Permits are priced at £900 per annum. Trades permits can also be purchased for 6 months at £600, 3 months at £375, 1 month at £150 and Weekly at £50.

4.7 Pay and display tickets

It is recommended that the charge for parking within the pay and display shared use/permit holder bays reflect the standard charges applied to these types of bays in the borough, at the time of consultation. The cost will be £1.20 per hour.

4.8 The pay and display shared use bays in Chester Road will operate a maximum stay of 2 hours and no return within 1 hour.

5. **TIMETABLE**

5.1 The statutory consultation will be carried out soon after a decision is made. The consultation will include the erection of the Notices on lamp columns in the area; the publication of Council's intentions in the Local Guardian and the London Gazette. The documents will also be available at the Link, Civic Centre and on the website. A newsletter will also be distributed to all consultees. It will detail the result of the informal consultation; Council's intentions and the undertaking of the statutory consultation on the proposed parking controls.

6. **ALTERNATIVE OPTIONS**

6.1 Do nothing. This would not address the current parking demands of the residents in respect of their views expressed during the informal consultation, as well as the Council's duty to provide a safe environment for all road users.

7 **FINANCIAL RESOURCE AND PROPERTY IMPLICATIONS**

7.1 The cost of implementing the proposed measures is estimated at £25k. This includes the publication of the made Traffic Management Orders, the road markings and the signs.

7.2 The Environment and Regeneration revenue budget for 2015/16 currently contains a provisional budget of 203k for Parking Management schemes. The cost of this proposal can be met from this budget.

8. **LEGAL AND STATUTORY IMPLICATIONS**

8.1 The Traffic Management Orders would be made under Section 6 and Section 45 of the Road Traffic Regulation Act 1984 (as amended). The Council is required by the Local Authorities Traffic Order (Procedure) (England and Wales) Regulations 1996 to give notice of its intention to make a Traffic Order (by publishing a draft traffic order). These regulations also require the Council to consider any representations received as a result of publishing the draft order.

8.2 The Council has discretion as to whether or not to hold a public inquiry before deciding whether or not to make a traffic management order or to modify the published draft order. A public inquiry should be held where it would provide further information, which would assist the Council in reaching a decision.

8.3 The Council's powers to make Traffic Management Orders arise mainly under sections 6, 45, 46, 122 and 124 and schedules 1 and 9 of the RTRA 1984.

9. HUMAN RIGHTS & EQUALITIES AND COMMUNITY COHENSION IMPLICATIONS

9.1 The implementation of new CPZs and the subsequent changes to the original design affects all sections of the community especially the young and the elderly and assists in improving safety for all road users and achieves the transport planning policies of the government, the Mayor for London and the Borough.

9.2 By maintaining clear junctions, access and sightlines will improve, thereby improving the safety at junctions by reducing potential accidents.

9.3 The Council carries out careful consultation to ensure that all road users are given a fair opportunity to air their views and express their needs. The design of the scheme includes special consideration for the needs of people with blue badges, local residents, businesses as well as charitable and religious facilities. The needs of commuters are also given consideration but generally carry less weight than those of residents and local businesses.

9.4 Bodies representing motorists, including commuters are included in the statutory consultation required for draft traffic management and similar orders published in the local paper and London Gazette.

10. CRIME AND DISORDER IMPLICATIONS

10.1 N/A

11. RISK MANAGEMENT IMPLICATIONS

11.1 The risk of not introducing the proposed parking arrangements is that the existing parking difficulties would continue and it would do nothing to assist the residents and the local business community.

11.2 The risk in not addressing the issues from the informal consultation exercise would be the loss of confidence in the Council. The proposed measures may cause some dissatisfaction from those who have requested status quo or other changes that cannot be implemented but it is considered that the benefits of introducing the measures outweigh the risk of doing nothing.

12. ENVIRONMENTAL IMPLICATIONS

12.1 When determining the type of parking places are to be designated on the highway, section 45(3) requires the Council to consider both the interests of traffic and those of the owners and occupiers of adjoining properties. In particular, the Council must have regard to: (a) the need for maintaining the free movement of traffic, (b) the need for maintaining reasonable access to premises, and (c) the extent to which off-street parking is available in the neighbourhood or if the provision of such parking is likely to be encouraged by designating paying parking places on the highway.

12.2 By virtue of section 122, the Council must exercise its powers under the RTRA 1984 so as to secure the expeditious, convenient and safe movement of vehicular and other traffic including pedestrians, and the provision of suitable and adequate parking facilities on and off the highway. These powers must be exercised so far as practicable having regard to the following matters:-

- (a) the desirability of securing and maintaining reasonable access to premises.
- (b) the effect on the amenities of any locality affected including the regulation and restriction of heavy commercial traffic so as to preserve or improve amenity.
- (c) the national air quality strategy.
- (d) facilitating the passage of public service vehicles and securing the safety and convenience of their passengers.
- (e) any other matters appearing to the Council to be relevant.

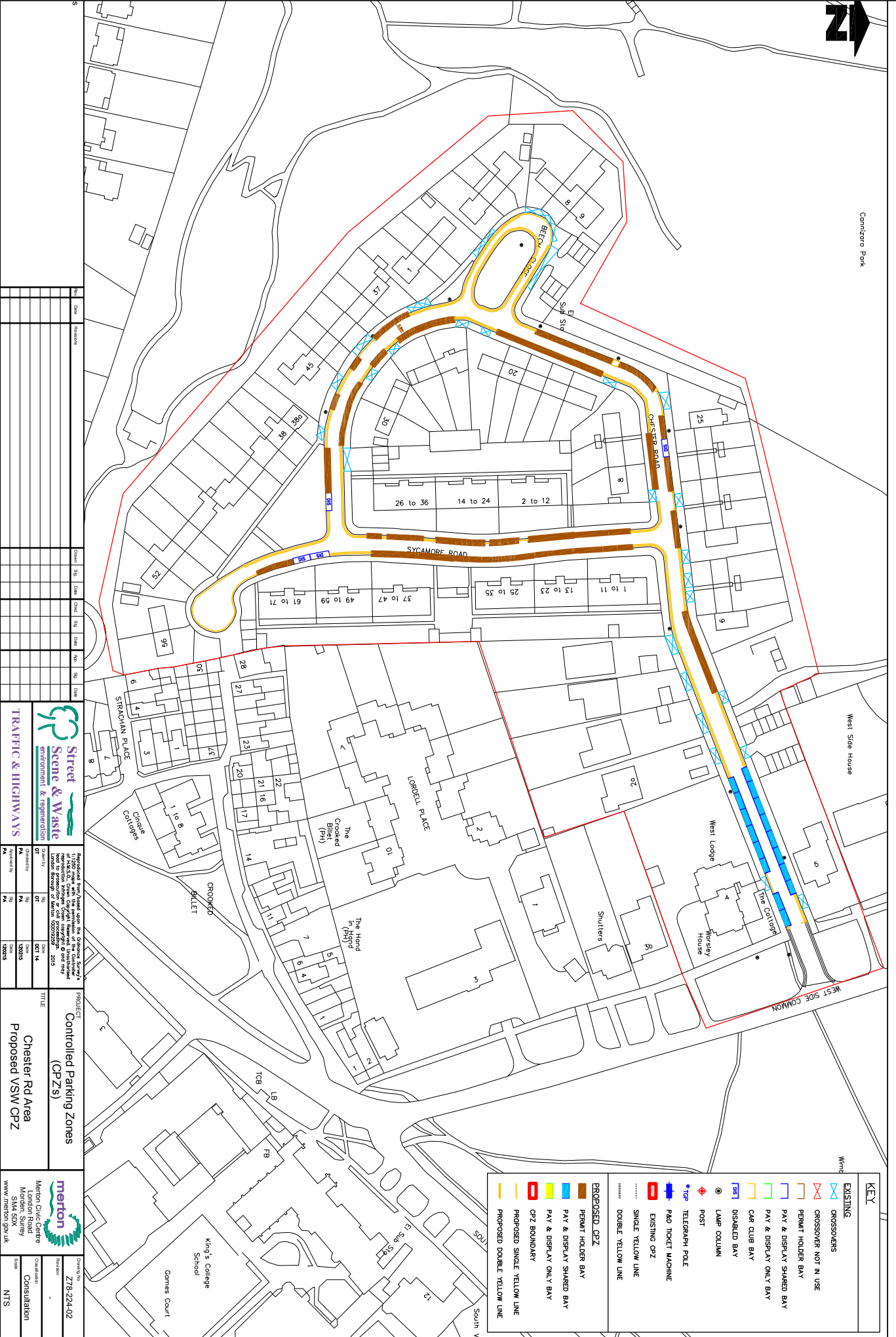
13. APPENDICES

13.1 The following documents are to be published with this report and form part of the report.

Appendix 1 – Drawing No. Z78-224-02

Appendix 2 – Informal Consultation Results Tables

Appendix 3 – Informal Consultation Documents



KEY	
	EXISTING
	CROSSOVERS
	CROSSOVER NOT IN USE
	PERMIT HOLDER BAY
	PAY & DISPLAY SHARED BAY
	PAY & DISPLAY ONLY BAY
	CAR CLUB BAY
	DISABLED BAY
	LAMP COLUMN
	POST
	TELEGRAPH POLE
	PAD TICKET MACHINE
	EXISTING CPZ
	SINGLE YELLOW LINE
	DOUBLE YELLOW LINE
	PROPOSED CPZ
	PERMIT HOLDER BAY
	PAY & DISPLAY SHARED BAY
	PAY & DISPLAY ONLY BAY
	CPZ BOUNDARY
	PROPOSED SINGLE YELLOW LINE
	PROPOSED DOUBLE YELLOW LINE

TRAFFIC & HIGHWAYS

environment & regeneration

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DT	DT	DT	DT
PA	PA	PA	PA
MA	MA	MA	MA

PROJECT

Controlled Parking Zones (CPZs)

TITLE

Chester Rd Area Proposed VSM CPZ

Client

Merton Civic Centre
London Road
Merton, Surrey
www.merton.gov.uk

Consultant

NTS

Reference

Z78-224-02

SUMMARY OF CONSULTATION RESULTS BY ROAD PROPOSED ZONE VSW - CHESTER ROAD AREA CONTROLLED PARKING

ROAD	NUMBER CONSULTED	NUMBER OF RETURNS	% OF RESPONSE	RESIDENT	BUSINESS	BOTH	OTHER
BEECH CLOSE	9	5	55.0%	5	0		
CHESTER ROAD	32	20	62.5%	20	0		
SYCAMORE ROAD	67	45	67.0%	45	0		
WESTSIDE COMMON	2	2	100.0%	2	0		
	110	72	65.5%	72	0		

ROAD	Q3. DO YOU SUPPORT A CPZ IN YOUR ROAD							Q4. WOULD YOU BE IN FAVOUR OF A CPZ IN YOUR ROAD IF THE NEIGHBOURING ROAD(S) OR PART OF YOUR ROAD WERE INCLUDED IN A CPZ?					
	YES	NO	UNDECIDED	NO RESPONSE	% YES	% NO	% UNSURE	YES	NO	UNDECIDED	% YES	% NO	% UNSURE
BEECH CLOSE	2	2	1		40.0%	40.0%	20.0%	2	2	1	40.0%	40.0%	20.0%
CHESTER ROAD	14	5	1		74.0%	21.0%	5.0%	15	4	1	75.0%	20.0%	5.0%
SYCAMORE ROAD	37	6	2		82.2%	13.3%	4.5%	36	6	3	80.0%	13.3%	6.7%
WESTSIDE COMMON	2	0	0		100.0%	0.0%	0.0%	2	0	0	100.0%	0.0%	0.0%
	55	13	4		76.4%	18.0%	5.6%	55	12	5			

SUMMARY OF CONSULTATION RESULTS BY ROAD PROPOSED ZONE VSW - CHESTER ROAD AREA CONTROLLED PARKING

ROAD	Q5. IF A CPZ WAS INTRODUCED WHICH DAYS WOULD YOU LIKE THE CONTROLS TO OPERATE?							Q6. WHICH HOURS OF OPERATION WOULD YOU PREFER?						Undecided
	MON - FRI	MON - SAT	MON - SUN	NO RESPONSE	% MON - FRI	% MON - SAT	% MON - SUN	8.30AM - 6.30PM	10AM-4PM	11AM - 3PM	% 8.30AM - 6.30PM	% 10AM-4PM	% 11AM-3PM	
BEECH CLOSE	3	1	1	0	60.0%	30.0%	30.0%	4	1	0	80.0%	20.0%	0.0%	0
CHESTER ROAD	15	2	1	2	75.0%	10.0%	5.0%	8	0	8	40.0%	0.0%	40.0%	4
SYCAMORE ROAD	35	5	0	5	77.8%	11.1%	0.0%	20	1	20	44.4%	2.2%	44.4%	4
WESTSIDE COMMON	2	0	0	0	100.0%	0.0%	0.0%	0	0	2	0.0%	0.0%	100.0%	
	55	8	2	7	76.4%	11.1%	2.8%	32	2	30	44.4%	2.7%	41.7%	8

Controlled Parking Zone (CPZ)

Proposed Zone VSW- Chester Road Area

ISSUE DATE : 20 FEBRUARY 2015

Councillor Andrew Judge

Cabinet Member for
Environmental Sustainability
and Regeneration

T: 020 8545 3425
E: andrew.judge@merton.gov.uk



Dear Resident / Business

The safety of our residents and visitors to the borough is of high priority for us. The quality of the street scene is also of importance. As part of this commitment, a Controlled Parking Zone (CPZ) is proposed in the uncontrolled roads in the Chester Road area. CPZs are only considered where local residents have petitioned the Council to introduce parking controls in their road. CPZs will usually only be implemented where a majority of households who respond within a proposed area, want one in defined circumstances.

The purpose of this leaflet is to seek your views on proposals to introduce a CPZ in the uncontrolled roads in the Chester Road area, as shown on the enclosed plans. This proposal is in response to representations received from Chester Road residents who are experiencing parking difficulties in their road. Generally, residents feel the problem is being caused by:

- Commuters who park and complete their journey by public transport.
- Residents within the neighbouring CPZ's avoiding parking charges.
- Staff of nearby businesses and six form students

This area is currently being proposed as a new stand alone zone thereby allowing residents to choose the hours of operation of the zone.

WHAT IS A CONTROLLED PARKING ZONE (CPZ)?

A Controlled Parking Zone is an area where parking controls are introduced to protect the parking needs of residents and their visitors, as well as those of local businesses. Parking bays are marked on the carriageway to indicate to motorists where they can park safely. Yellow line restrictions are also introduced to improve safety and traffic

flow by removing dangerous or obstructive parking. In a CPZ the operational times for the single yellow lines are indicated on zone entry signs. In some cases there may be single yellow lines that may operate at different times and these will be signed separately. Double yellow line restrictions do not require signs. In the absence of loading restrictions on yellow lines, loading or unloading of goods is permitted for a limited period of time. All parking places within a CPZ are individually signed to ensure that motorists are aware of the operational times and conditions. This ensures that the bays are fully enforceable. To minimise street furniture, every effort is made to ensure signs are placed on existing street furniture, such as lamp columns or signs are combined with other street signs. In a CPZ, residents, local businesses and their visitors are given priority to use the appropriate parking places by purchasing and displaying a valid permit in respect of that zone. However, a parking permit does not give the holder the right to park outside a particular property, and does not guarantee an available parking space.

Please see the frequently asked questions (FAQ's) sheet enclosed.

HOW WILL IT WORK?

All road space in a CPZ is managed by the introduction of parking controls. Parking is only permitted where safety, access and sight lines are not compromised. It is, therefore, normal practice to introduce double yellow lines at key locations such as at junctions, bends, turning heads and at specific locations along lengths of roads where parking would impede the passing of vehicles. It is also necessary to provide yellow lines (effective during the CPZ hours of operation or at any time) where the kerb is lowered, i.e. at crossovers for driveways.

The key objective of managing parking is to reduce and control non-essential parking and assist residents,

CPZ, only those within the zone are entitled to permits. This means that long-term parking will not be permitted within the permit bays during the operational times. An incremental pricing structure for 2nd and subsequent permits also assists in minimising the number of permits issued to individual residents and help discourage multiple car ownerships. CPZs comprise of various types of parking bays such as permit holder bays (for use by resident or business permit holders and those with visitor permits); shared use bays (for permit holders and pay and display) and pay and display only bays (permits are not valid). Council appointed Civil Enforcement Officers will enforce the controls by issuing fines/Penalty Charge Notices (PCNs) to vehicles parked in contravention of the restrictions. Outside the controlled times the restrictions are not enforced.

However, Civil Enforcement Officers will issue PCNs for any other parking contravention such as parking on double yellow lines, footways and parking across individual crossovers without the property owner's consent. The Council aims to reach a balance between the needs of the residents, businesses and the safety of all road users. In the event that the majority of those consulted do not support a CPZ in their road or area officers may recommend that only the proposed double yellow lines identified at key locations are introduced to improve safety and maintain access. This would be subject to the approval of the Cabinet Member for Environmental Sustainability and Regeneration

PROPOSAL

The proposals include a number of provisions which are detailed below

Operational Hours - The choice of operational hours are explained below:

All Day Controls (8.30am - 6.30pm) - This will provide maximum protection to the residents by removing short and long-term parking. It will, however, be less flexible for residents and their visitors who will need to obtain a visitor's permit from the resident they are visiting in

order to park in the permit holder bays.

Part Time Controls (10am - 4pm) - These operating times offer less restrictions on residents and their visitors than 'all day' controls. It is still effective in preventing long-term parking. However, it may encourage short-term parking by non residents or businesses, such as shoppers outside the operating times. Residents returning from work later in the afternoon may find less available parking in their street due to this.

4 hours controls (11am - 3pm) - These operating times offer fewer restrictions for residents and their visitors than the "all day" controls. It is still effective in preventing commuters and other long stay parking. However, it may encourage short-term parking outside the operating times by non-residents or businesses. Residents returning from work later in the afternoon may find less available parking in their road due to this. Motorists unable to park in nearby roads without controls may also take advantage of the available parking outside the controlled times. The standard annual parking permit charges apply regardless of the hours the zone operates.

The proposed operational days include:

Monday to Friday - This will offer more flexibility to residents and visitors at weekends. However it may encourage non residents, especially shoppers, to park on Saturdays, therefore reducing available parking.

Monday to Saturday - Provides maximum protection to the residents. However, it will be more restrictive on visitors who would require a visitor's permit to park during the controlled times.

The Cost of the annual parking permits remains unchanged whether the CPZ operates all day or part.

Parking Controls - The following are incorporated within the proposed measures:

- Double yellow lines at junctions, bends, ends of

- cul-de-sac and at strategic sections of the road to create passing gaps. (This will improve safety and access at all times by reducing obstructive parking that is currently taking place)
- Shared Use Pay and Display bays are also proposed where it is necessary to allow non residents to pay for parking for a short period at specific locations such as near shops, schools, churches and also in areas for longer term parking where residents are not directly affected, to allow effective use of the bays. (This will increase the use of parking provisions in the area for pay and display customers whilst still maintaining parking facilities for permit holders)

LET US KNOW YOUR VIEWS

The decision on whether or not to proceed with the next step, which would involve undertaking a statutory consultation on the proposals, will be subject to the responses received during this consultation. We would ask that you complete and submit your questionnaire online using this link www.merton.gov.uk/cpzvsw_chester. The online system has been created to keep costs down and allow the Council to process your views more efficiently. Alternatively you can complete and return the enclosed prepaid questionnaire (no stamp required), with any comments or suggestions you may have by **13 March 2015**.

We regret that due to the number of responses received during an informal consultation of this size, it will not be possible to individually reply to each respondent. We welcome your comments on this proposal, which will be noted and included within the proposed measures where appropriate. You are also invited to speak to officers at the public exhibition on **28 February 2015** as detailed overleaf. It should be noted that subject to the responses received, a recommendation may be made to only include those roads where there is a majority in support of the proposals.

WHAT HAPPENS NEXT

The results of the consultation along with officers' recommendations will be presented in a report to the Cabinet Member for Environmental Sustainability and Regeneration. Once a decision is made you will be informed accordingly.

You can visit our website using the following link www.merton.gov.uk/cpzvsw_chester. You may also view the plans in Merton Link at Merton Civic Centre, Morden during our working hours, Monday to Friday between 9am and 5pm or Wimbledon Library.

EXHIBITION INVITE

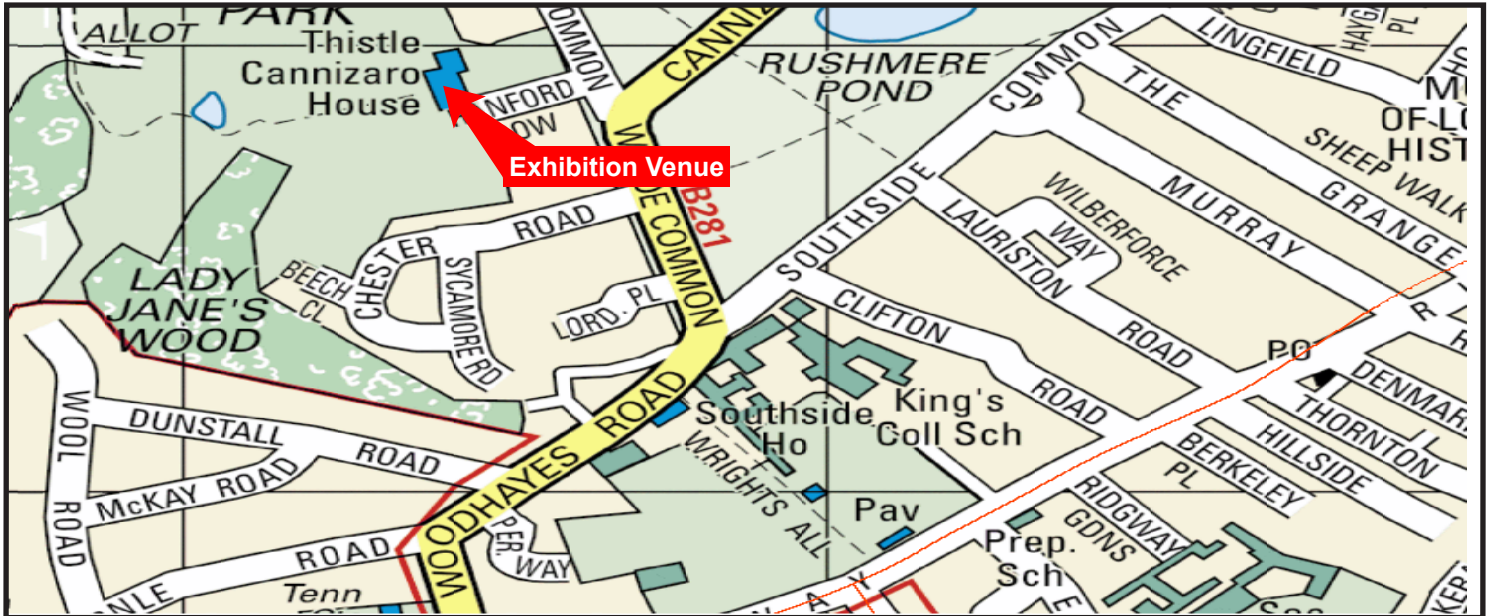
You may wish to attend our public exhibition

to be held at:

Cannizaro House Hotel, Westside Common, London, SW19

at the following time:

Sat 28 February 2015 from 12pm to 4pm



VILLAGE WARD COUNCILLORS

Cllr Hamish Badenoch

Tel - 020 8545 3396

Email: hamish.badenoch@merton.gov.uk

Cllr John Bowcott

Tel - 020 8946 1011

Email: john.bowcott@merton.gov.uk

Cllr Najeeb Latif

Tel - 020 8545 3396

Email: najeeb.latif@merton.gov.uk

(The contact details of ward councillors are provided for information purposes only)

CONTACT US

Project Engineer - Omar Tingling

Tel - 020 8545 3214

Email: trafficandhighways@merton.gov.uk

Request for document translation

If you need any part of this document explained in your language, please tick box and contact us either by writing or by phone using our contact details below.

- Albanian Nëse ju nevojitet ndonjë pjesë e këtij dokumenti e shpjeguar në gjuhën amtare ju lutemi shënojeni kutinë dhe na kontaktoni duke na shkruar ose telefononi duke përdorur detajet e mëposhtme.
- Bengali এই হস্তাক্ষর কোনও অংশ আপনার নিজ ভাষায় বুঝতে চাইলে, দয়া করে বাঙালিতে (বঙ্গ) টিক চিহ্ন দিন এবং চিঠি দিয়ে বা ফোন করে আমাদের সাথে যোগাযোগ করুন। নিচে যোগাযোগের বিবরণ দেওয়া হয়েছে।
- French Si vous avez besoin que l'on vous explique une partie de ce document dans votre langue, cochez la case et contactez-nous par courrier ou par téléphone à nos coordonnées figurant ci-dessous.
- Korean 만일 본 서류의 어떤 부분이라도 귀하의 모국어로 설명될 것이 필요하다면, 상자속에 표시를 하고 우리에게 전화나 서신으로 연락하십시오.
- Polish Aby otrzymać część tego dokumentu w polskiej wersji językowej proszę zaznaczyć kwadrat i skontaktować się z nami drogą pisemną lub telefoniczną pod poniżej podanym adresem lub numerem telefonu.
- Portuguese Caso você necessite qualquer parte deste documento explicada em seu idioma, favor assinalar a quadricula respectiva e contatar-nos por escrito ou por telefone usando as informações para contato aqui fornecidas.
- Somali Haddii aad u baahan tahay in qayb dukaameentan ka mid ah laguugu sharxo luqaddaada, failan sax ku calaamadee sanduuga oo nagula soo xiriir warqad ama telefoon adigoo isticmaalaya macluumaadka halkaan hoose ku yaalla.
- Spanish Si desea que alguna parte de este documento se traduzca en su idioma, le rogamos marque la casilla correspondiente y que nos contacte bien por escrito o telefónicamente utilizando nuestra información de contacto que encontrará más abajo.
- Tamil திட்டம் அல்லது திட்டத்தின் ஒரு பகுதியை உங்கள் மொழியில் விளக்கவேண்டும் என்று விரும்பினால், கீழ்க்கண்ட இடத்தில் குறிப்பிட்ட பகுதியை அடையாளப்படுத்தி எங்கள் தொடர்புக்குரியவருடன் தொடர்பு கொள்ளுங்கள்.
- Urdu اگر آپ اس دستاویز کے کسی حصے کا ترجمہ چاہتے ہیں تو اسے کسی ایک مربع کا نشان لگانے اور اسے درج ذیل رائے پراپوزیشن کے ذریعے پریمی تجویزی طور پر بلائی کریں۔

- Large print
- Braille
- Audiotape

<p>Your contact: Name..... Address..... Telephone.....</p>	<p>Omar Tingling Merton Civic Centre, London Road, Morden, SM4 5DX</p>
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Frequently Asked Questions



Where may I park in a CPZ?

Vehicles may only be parked in marked parking bays. These bays are located where it is safe to park and unlikely to cause a physical or visual obstruction. Each bay may be restricted by charge, length of stay or permit requirement. Permit holder bays will be undivided to ensure greater parking efficiency. 'Pay & display' bays and shared use bays will be marked individually.

What is a permit holder bay?

This is a bay in which only vehicles displaying a valid resident, business or visitor permit may be parked.

What is a 'pay & display' bay?

These are bays designed for short or long-term parking. Any vehicle parked in these bays must display a valid 'pay & display' ticket that may be purchased from a nearby ticket machine. Each of these bays will allow non-permit holders' vehicles to park for a 'maximum stay'. Parking will be free in these bays until they become operational. However, it will not be possible to purchase a ticket until the bays become operational. The operational times of the bays will be shown on parking signs.

What is a shared use bay?

These are bays designed for use by either permit holders (without additional charge) or by non-permit holders who must purchase a 'pay & display' ticket. These bays have a 'maximum stay' that only 'pay & display' users must adhere to.

How much will 'pay & display' cost?

Tariffs vary across the Borough from £1.00 per hour to £4.00 per hour.

Where may 'blue badge' holders park?

Disabled parking bays are available for use to all Blue Badge holders. Badge holders may park free of charge and without time limit at pay&display only and shared-use bays. Blue Badge holders may not park on resident parking bays. Check with the local authority's Highways Department. However, in Merton, Blue Badge holders may park free of charge for an unlimited period on permit holder parking bays. Residents of Merton who possess a Blue Badge may apply for a resident permit free of charge. Resident visitor permit are charged at the current rate. All other national guidelines on the use of Blue Badges apply throughout the borough.

Where may motorcyclists park?

Solo motorcycles may be parked in permit holder bays and motorcycle bays free of charge.

Where can't I park?

Yellow lines indicate where vehicles should not be parked. Single yellow lines operate only during the controlled hours of a zone unless signs indicate otherwise. Double yellow lines are operational at all times.

Can a CPZ be reviewed after implementation?

Newly implemented CPZs will be monitored and maybe reviewed within 12 to 18 months after implementation. If necessary earlier action maybe taken to improve the parking arrangements.

How are regulations enforced?

Uniformed parking attendants will regularly patrol the zone and issue a penalty charge notice (PCN) to any vehicle that is illegally parked.

How much do resident and business permits cost?

Resident

1 st Permit in household	£ 65.00 per annum
2 nd Permit in household	£ 110.00 per annum
3 rd & subsequent Permits in household	£ 140.00 per annum
Address Permit	£ 65.00 per annum (For residents who regularly change vehicles, ie. company vehicles)
Address Permit	FREE (For housebound/registered disabled residents who require daily care)

Business Permit £331.00 per 6 months (All zones except W1, W2, W3, W4 & W5)

Central Wimbledon Business Permit £376.00 per 6 months (Zones W1, W2, W3, W4 & W5)

A permit will not be issued for a vehicle greater than 2.28 metres in height or more than 5.25 metres in length. Business permits are provided for vehicles used to assist in the operations of a business rather than providing reduced rate commuter parking. No more than two business permits will usually be issued per business except in exceptional circumstances.

How much do resident visitor permits cost?

Half day (08.30 - 14.00 / 12.00 - 18.30)	£ 1.50
Full day	£ 2.50
Annual permit	£140.00

Residents are entitled to 100 half-day visitor permits per annum and 50 full day permits per annum. Vehicles displaying these permits may be parked in either permit bays or shared use bays within the zone.

Why must I pay to park in my street?

In order to meet the costs of installation, maintenance, enforcement and review of the zone, we must charge residents/businesses and their visitors. Controlled parking is not a core service of the Council and government advice states that it should be financially self-sufficient. By law, any revenue generated from parking must be spent on transport related schemes.

What if I have special care needs?

If you are housebound and require regular care or nursing attendance, you may apply for a free discretionary permit.

What is the cost of a PCN?

All Penalty Charge Notices (PCNs) are discounted by 50 % of the initial charge if paid within 14 days from the date of issue. Parking penalty charges vary between contraventions, generally parking offences range from £60 (£30) to £110 (£55), Bus Lane charges are £130 (£65), for a more detailed summary of the contraventions and charges please go to the following link;

<http://www.merton.gov.uk/contraventioncodesandfaqs.htm>

How will I know when the regulations are in force?

Zone entry signs show the hours of operation of zones. Any restrictions within a zone that do not operate for these times are signed independently.

Further information?

Please see the following link, <http://www.merton.gov.uk/transport-streets/parking/parkingfaq.htm>

Merton Council - call-in request form

1. Decision to be called in: (required)

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2. Which of the principles of decision making in Article 13 of the constitution has not been applied? (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution - tick all that apply:

(a) proportionality (i.e. the action must be proportionate to the desired outcome);	
(b) due consultation and the taking of professional advice from officers;	
(c) respect for human rights and equalities;	
(d) a presumption in favour of openness;	
(e) clarity of aims and desired outcomes;	
(f) consideration and evaluation of alternatives;	
(g) irrelevant matters must be ignored.	

3. Desired outcome

Part 4E Section 16(f) of the constitution- select one:

(a) The Panel/Commission to refer the decision back to the decision making person or body for reconsideration, setting out in writing the nature of its concerns.	
(b) To refer the matter to full Council where the Commission/Panel determines that the decision is contrary to the Policy and/or Budget Framework	
(c) The Panel/Commission to decide not to refer the matter back to the decision making person or body *	
* If you select (c) please explain the purpose of calling in the decision.	

4. Evidence which demonstrates the alleged breach(es) indicated in 2 above (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution:

5. Documents requested

6. Witnesses requested

7. Signed (not required if sent by email):

8. Notes

Call-ins must be supported by at least three members of the Council
(Part 4E Section 16(c)(a)(i))

The call in form and supporting requests must be received by by 12 Noon on
the third working day following the publication of the decision
(Part 4E Section 16(c)(a)(iii)).

The form and/or supporting requests must be sent **EITHER** by email from a
Councillor's email account (no signature required) to
democratic.services@merton.gov.uk **OR** as a signed paper copy
(Part 4E Section 16(c)(a)(iv)) to the Assistant Head of Democracy, 8th floor,
Civic Centre, London Road, Morden SM4 5DX.

For further information or advice contact the Assistant Head of Democracy on
020 8545 3361