

## **Part 3 – D**

### **CABINET PORTFOLIOS**

#### **1 Cabinet**

- 1.1 Cabinet Members, including the Leader and Deputy Leader, are responsible for service and support activities in terms of political management and to be the Council spokesperson on their area of responsibility.
- 1.2 Cabinet Members all have a responsibility for overseeing the:
  - ) development, implementation, monitoring and review of the Council's policies and strategies in respect of their areas of activity;
  - ) promotion of positive partnerships with private and voluntary organisations in the context of developing services and matters relating to their portfolio which involve members' contact with the government and any regional or national organisations;
  - ) promotion and pursuit of principles agreed by the Council in respect of equalities, and sustainability, in its role as an employer, service provider and the exercise of community leadership.
- 1.3 Throughout this work, Cabinet Members must encourage joint working where appropriate with other Cabinet Members to ensure the objectives of the Council are met and that service plans link with commitments agreed by the Cabinet.
- 1.4 Cabinet Portfolio Members will engage, with the Overview/Scrutiny process in order to enhance decision making, both before and after decisions are made.
- 1.5 The key areas of responsibility for Cabinet Members with specific portfolio areas as agreed by the Leader are as follows:

#### **2 Cabinet Portfolios**

- 2.1 Leader of the Council – Councillor Stephen Alambritis  
Elected by the Council 26 May 2010, 4 June 2014 and 23 May 2018.

## 2.2 Deputy Leader and Cabinet Member for Finance – Councillor Mark Allison

### 2.2.1

- ] Leading on the budget, including the development of revenue, capital and debt management strategies
- ] Responsible for corporate finance, IT and audit, human resources, civic and legal services, and risk management
- ] Lead on asset management, driving improvements in council performance and leading performance review meetings
- ] Leading on the change management agenda with responsibility for driving through value for money and efficiency within the council and cutting out waste and bureaucracy
- ] Overseeing the Council Commissioning strategy with regard to waste and street cleansing and optimising the financial and strategic benefits
- ] Ensuring contracts uphold best possible outcomes in effective management of waste and street cleansing
- ] Monitoring progress of council wide strategic approach to customer services and community support and access.
- ] Responsible for effective communication with residents
- ] Monitoring the implications of Brexit on Merton Council, working alongside the Cabinet Member for Women and Equalities

Leading on the change management agenda with responsibility for driving through value for money and efficiency within the council and cutting out waste and bureaucracy. Leading on the budget, including the development of revenue, capital and debt management strategies. Responsible for corporate finance, IT and audit, human resources, civic and legal services, and risk management. Lead on asset management. Driving improvements in council performance and leading performance review meetings. Responsible for customer satisfaction and provision of good quality services. Monitoring progress of council wide strategic approach to customer services and community support and access. Responsible for effective communication with residents. Monitoring the implications of Brexit on Merton Council.

## 2.3 Cabinet Member for Women and Equalities – Councillor Laxmi Attawar

- ] Ensuring all equalities strands (sex, race, disability, sexual orientation, gender reassignment, pregnancy/maternity, religion/belief, age, marriage and civil partnerships) are embedded throughout council performance and the impact on these groups of austerity is minimised
- ] Overall responsibility for council policy on gender equality
- ] Oversight of the Council's Equality Strategy – development and implementation

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- ] Assessing the needs of the borough's EU citizens as the UK exits the EU
- ] Assessing and improving equality of access to council services and customer services
- ] Overseeing Equality Assessments (EAs)
- ] Overseeing community engagement, including Community Plan, increased participation in local decision making and increasing social capital
- ] Joint responsibility for Merton's Violence Against Women and Girls (VAWG) strategy
- ] Support and development of the LGBT+ forum
- ] Support and development of the Faith and Belief Forum

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#### 2.32.4 Cabinet Member for Children's Services – Councillor Kelly Braund

~~2.3.1 Covering the full statutory role as lead member for Children. Development of the Children's Trust. Overall responsibility for tackling child poverty. Children's care services and disabled children, including Special Educational Needs. Early years and childcare, extended schools and children's centres. Leading on improvement in youth services. Responsible for youth justice. Corporate parenting and ensuring our looked after children succeed. Ensuring strong prevention work with families, supported by partners. Strong safeguarding through Local Safeguarding Children's Board partnership. Delivering purposeful intervention to prevent care and promote permanency.~~

- ] Covering the full statutory role as lead member for Children
- ] Development of the Children's Trust
- ] Overall responsibility for tackling child poverty, and minimising the effects of austerity on children
- ] Children's care services and disabled children, including Special Educational Needs
- ] Early years and childcare, extended schools and children's centres
- ] Leading on improvement in youth services. Responsible for youth justice, and engaging young people in the life of the community eg Youth Parliament
- ] Corporate parenting and ensuring our looked after children succeed
- ] Strong safeguarding through Local Safeguarding Children's Board partnership.
- ] Supporting families to stay together wherever appropriate, and promoting security and stability when children do come into our care
- ] Joint responsibility for Merton's Violence Against Women and Girls (VAWG) strategy

#### 2.4 Cabinet Member for Environment and Street Cleanliness – Councillor Mike Brunt

~~2.4.1 Ensuring implementation of key pledges including improving the street scene, bulky waste collection, rigorous street sweeping, and introducing a 'name and shame' fly-tippers gallery. Leading on the roll-out of changes to waste collection and recycling. Lead member on waste services including commercial waste and all other waste operations. Ensuring maximum recycling and utilization of waste, leading on waste contracts. Ensuring the maximum of renewable and low carbon energy. Lead on work to improve the reporting of street cleaning or waste collection issues by residents.~~

~~2.5 Cabinet Member for Adult Social Care, and Health and the Environment – Councillor Tobin Byers~~

~~2.5.1 Community care services including relations with local Primary Care Trust, Clinical Commissioning Group (CCG) and health organisations and protecting local hospital services. Healthy living schemes. Social services for adults, services for adults with learning disabilities and mental health services. Older people's services including support for carers, day care for the elderly and meals on wheels, working alongside the National Health Service. Leading on personalisation and choice issues. Public Health and Health and Wellbeing Board.~~

~~] Community care services including relations with local Primary Care Trust, Clinical Commissioning Group (CCG) and health organisations and protecting local hospital services.~~

~~] Social services for adults, services for adults with learning disabilities and mental health services.~~

~~] Older people's services including support for carers, day care for the elderly and meals on wheels, working alongside the National Health Service.~~

~~] Increasing recycling rates and overseeing the council's waste strategy and street cleaning services~~

~~] Lead member for Air Quality with joint responsibility for sustainable transport~~

~~] Joint responsibility for sustainable transport~~

~~] Leading on personalisation and choice issues.~~

~~] Public Health and Health and Wellbeing Board.~~

~~] Healthy living schemes.~~

~~2.6 Cabinet Member for Commerce, Leisure and Culture Education – Councillor Caroline Cooper-Marbiah~~

~~2.6.1 Overarching management of education. Leading on the planning, development and expansion of the schools estate. Raising standards at each key stage in schools, especially GCSE KS4. Championing fair access. Strategic schools issues. Responsibility for Smart Centre (PRU) and~~

exclusions. Governor training and support. School meals and sports and fitness. 14-19 agenda including skills.

- Leading on libraries including maximising use of library buildings
- Overseeing leisure operations and development
- Liaising with businesses and cultural organisations to embed culture in regeneration plans
- Business opportunities in heritage and tourism
- Leading on trading standards and commercial environmental health
- Leading on parks and use of the borough's greenspaces
- Leading on greenspaces and encouraging sustainable activity by local community groups in allotments, parks and open spaces, including, where appropriate, the transfer of assets to community trusts
- Working with organisations in the borough's thriving arts and cultural communities

## 2.7—Cabinet Member for Community and Culture—Councillor Nick Draper

2.7.1 ~~Leading on libraries including: ensuring that library services are accessible to all; supervising investment, improvement and building on new technology in libraries. Maximising use of library buildings. Leisure operations and development. Arts and culture development. Heritage and tourism. Leading on trading standards and commercial environmental health. Ensuring licensing policy and its consequences work in the interests of all citizens. Leading on greenspaces and encouraging sustainable activity by local community groups in allotments, parks and open spaces, including, where appropriate, the transfer of assets to community trusts. Improving scope of adult education service, encouraging participation and provision for all, including improving transitions for those previously excluded from education into mainstream education, work and training.~~

## 2.8.2.7 Cabinet Member for Voluntary Sector, Partnerships and Community Safety, Engagement and Equalities—Councillor Edith Macauley

2.8.1 ~~Community partnerships including specific focus on voluntary sector. Looking into the management of grants to community groups. Looking at decisions of Grants Committee and Merton Compact Board. Development of Controlled Drinking Zones. Reducing the threat of crime and anti-social behaviour in Merton and working closely with Police and Community Safety partnerships. Leading on community engagement, including Community Plan, and increased participation in local decision-making. Engaging young people in the life of the community e.g. Youth Parliament and their responsibilities as part of the whole community. Ensuring all equalities strands (gender, race, disability, sexual orientation, gender reassignment, pregnancy/maternity, religion/belief and age) are embedded throughout council performance.~~

- ] Overseeing the council's community partnerships, including specific focus on the voluntary sector
- ] Leading on the management of grants to community groups
- ] Looking at decisions of Grants Committee and chair of the Merton Compact Board.
- ] Chair of the Joint Consultative Committee with Ethnic Minorities
- ] Reducing the threat of crime and anti-social behaviour in Merton and working closely with Police and Community Safety partnerships
- ] Leading on a knife crime strategy for the borough
- ] Point of contact with Borough Command Unit and Deputy Mayor for Crime and Safety
- ] Overseeing CCTV operations, including fly-tipping detection and deterrence
- ] Joint responsibility for Merton's Violence Against Women and Girls (VAWG) strategy
- ] Oversight of the Council's Preventing Violent Extremism strategy
- ] Support and development of Merton's Armed Forces Community Covenant
- ] Overseeing voluntary sector organisations applying to become Refugee Community Sponsors

## 2.8 Cabinet Member for Schools and Adult Education – Councillor Eleanor Stringer

- ] Overarching management of education
- ] Leading on the planning, development and expansion of the schools estate
- ] Raising standards at each key stage in schools, especially GCSE KS4, and minimising the impact of austerity on educational outcomes
- ] Championing fair access and leading on work bridging the gap in Merton's schools provision
- ] Leading on strategic schools' issues
- ] Responsibility for Smart Centre (PRU) and exclusions.
- ] Governor training and support
- ] Leading across the 14-19 agenda including skills
- ] Improving the scope of the adult education service
- ] Improving transitions for those previously excluded from education into mainstream education, work and training.

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## 2.9 Regeneration, Housing and Transport – Councillor Martin Whelton

2.9.1 Responsible for housing strategy, developing relations with Housing Associations and promoting the needs of tenants and leaseholders. Ensuring delivery of promises by Clarion Housing. Ensuring sufficient supply of affordable housing. Transport planning including Crossrail 2, and liaison with Transport for London. Leading on traffic and highways,

development and building control, spatial policy. Lead member for parking services and for developing the council's parking management strategy. Leading on regeneration and neighbourhood renewal initiatives. Overseeing major projects in Wimbledon. Building a vision in conjunction with local residents for the future of our neighbourhoods. Economic Development and liaison with and support of the Business Community.

- ] Leading on regeneration and neighbourhood renewal initiatives.
- ] Responsible for housing strategy, developing relations with Housing Associations and promoting the needs of tenants and leaseholders. Ensuring delivery of promises by Clarion Housing.
- ] HMOs and landlord licencing
- ] Strategic infrastructure development in the borough, including boosting trade in town centres, supporting small businesses, markets and Business Improvement Districts
- ] Overseeing major projects in Wimbledon. Building a vision in conjunction with local residents for the future of our neighbourhoods.
- ] Transport planning including Crossrail 2, and liaison with Transport for London. Leading on traffic and highways, development and building control, spatial policy.
- ] Lead member for parking services and for developing the council's parking management strategy.
- ] Joint responsibility for sustainable transport

### 3 Delegations of executive powers – agreed by the Leader of the Council

3.1 The Leader of the Council has agreed that with the exception of specific delegations made here all executive matters delegated to the executive leader under part 3C of the constitution are delegated to Cabinet as a collective decision making body.

#### 3.2 Delegations to Cabinet Members from the Leader of the Council

##### 3.2.1 Councillor Martin Whelton - Cabinet Member for Regeneration, Housing and Transport –

The Cabinet Member for Regeneration, Housing and Transport shall have delegated authority to approve the making of any order relating to traffic management or car parking.

#### 3.3 Delegations to Cabinet Sub-Committees from the Leader of the Council.

3.3.1 The Merantun Development Limited Sub-Committee shall have delegated authority to exercise the Council's rights and responsibilities as a shareholder of the company.

