

Committee: Overview and Scrutiny Commission – Financial Monitoring Task Group

Date: 15 September 2020

Subject: Proposed work programme for 2020/21

Lead officer: Rosie Mckeever, Scrutiny Officer

Lead member: Councillor Peter Southgate, Chair, Overview and Scrutiny Commission

Recommendations:

- A. That, in order to assist the Overview and Scrutiny Commission to make a decision on task group activity for 2020/21, the task group discuss and identify potential work that it would undertake
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1 TERMS OF REFERENCE

- 1.1. To date, the terms of reference of the financial monitoring task group have been:
- I. To carry out scrutiny of the council's financial monitoring information on behalf of the Overview and Scrutiny Commission;
 - II. To advise on other agenda items as requested by the Overview and Scrutiny Commission;
 - III. To report minutes of its meetings back to the Overview and Scrutiny Commission;
 - IV. To send via the Commission any recommendations or references to Cabinet, Council or other decision making bodies.
- 1.2. The meetings of the task group have been held in public and the agenda and minutes are published on the Council's website.

2 TASK GROUP MEETING DATES AND WORK PROGRAMME 2020/21

- 2.1. The task group's future meeting dates and work programme for 2020/21 is set out overleaf.

Date	Financial monitoring reports	Other work
15 September 2020	Outturn report 2019/20 And Quarter 1 2020/21	Work programme
17 November 2020	Quarter 2 2020/21	TBC
16 February 2021	Quarter 3 2020/21	TBC
20 July 2021	Quarter 4 2020/21	TBC

3 CONSIDERATION OF 2020/21 WORK PROGRAMME ITEMS

- 3.1. Task group members are requested to reflect on what was achieved in 2019/20 and what it would like to achieve in 2020/21.
- 3.2. Members are asked to make suggestions for deep dive items that the task group could consider and it will be able to discuss and shape its work programme at its first meeting of the new municipal year.