

Merton AQAP Action Matrix

No.	Action	Implementation Date	Cost	Funding	RAG Status	Comments
Monitoring Air Quality						
1	Make available on the Council website all monitoring data in an accessible form.	Ongoing	Staffing	Revenue	Green	Annual Status Report (ASR) due in June, preparation of data currently underway. Commitment to adding Citizen science where this data is consistent.
2	Continue to annually review our diffusion tube network and identify additional priority locations.	Ongoing	£3K PA	Revenue Goods and Services	Green	A number of additional tube locations expanded through Citizen Science and will be referred in our ASR. All schools in the borough now covered by diffusion monitoring.
3	Positively encourage and support citizen science activities where these actively contribute to identify and tackling air quality in the borough	Ongoing	£1K PA	Local Implementation Plan	Green	Annual order adjusted to represent additional monitoring used by Groups. Handheld monitors available for loan for projects.
4	Invest in hand-held monitoring equipment that can be used by citizen science groups and schools.	Ongoing	£3K PA	MAQF/Section 106	Green	As above funding in place, PM monitors 2.5 are also available.
5	Seek additional funding for a refresh and update of our monitoring network including grant funding, Section 106 and Community Infrastructure Levy.	Ongoing	£20K	Section 106 CIL	Green	Funding secured through Section 106 agreement at stadium for an automated monitoring station. Quotes being submitted and need to concentrate on PM2.5 as well as NO2. Timeframe determined by access to budget, Location of monitoring will be (Plough Lane) Linked into PM network
6	Produce and update an interactive map of diffusion data that can be contributed to by groups and citizen science activities.	April 2020	Staffing	Revenue	Green	Map refresh underway with GIS team, needs to now change to incorporate Schools monitoring results .

7	Assess and incorporate new technology in the world of air quality.	Ongoing	Staffing	Revenue	Green	Annual monitoring conference meeting held. Working with Kings Colleague on a list of cheap monitors and accuracy.
8	We will commission modelling of air quality in the borough up to 2022, by Kings College London, including predicted trends and contributing sources.	Delayed until July 2020 and to be reviewed	£7K	TBC	Amber	New LAEI Maps available (base year 2016), seek funding in 2020 to complete model.
9	Map Focus Areas & air quality 'hotspots' on planning GIS mapping to ensure these areas are highlighted	April 2019	Staffing	Revenue	Green	Map currently produced by GIS team see above
Reducing Emissions from Building & Developments						
10	Ensure that air quality is a vital part of the Council's New Local Plan.	November 2018	Staffing	Revenue	Green	Response made to consultations AQ now in Local Plan. Commitment made to bring forward a Supplementary Planning Guidance for Air Quality in the Borough.
11	Adoption of New AQ Supplementary Planning Guidance to ensure emissions from new development are minimised and effective mitigation is integrated into the scheme of design.	Now moved to March 2020	£1K Design	MAQF	Amber	We now have a commitment to bring forwards the plan New Year, SDP is in Draft form and we will work with Colleagues in Planning to put this out to consultation in April.
12	Ensure air-quality-neutral development is required, and request where applicable an air quality assessment	Ongoing	Staffing	Revenue	Green	Part of business as normal.
13	Work with key partners in the GLA to explore the feasibility and delivery of air-quality-positive development particularly around our Focus Areas.	April 2019	Staffing	Revenue	Green	Ongoing, this has formed Part of the New London Plan and awaiting feedback from Inspectorate.
14	Ensure that new development contributes to funding air quality measures in the borough through Section 106 and CIL payments.	January 2019	Staffing	Revenue	Green	Ongoing and will be formalised in the Supplementary Planning Documentation. To date we have secured £115K from development and will look at including the costs of regulation in Section 106 contributions.

						New Supplementary Planning Guidance being developed to incorporate funding
15	Ensure that new development have a scheme of mitigation for tackling air quality including traffic reduction and low emissions strategies.	Ongoing	Staffing	Revenue	Green	Ongoing
16	Produce and promote guidance to homeowners on what they can do to their homes to help reduce pollution in the borough.	Deferred	£2K	Unknown	Amber	This needs to a joint climate change initiative discussions on partnership underway.
17	Consider how we can extend the provision of vehicle charging to smaller residential development to ensure the borough is ready for electric vehicles.	Part of new SPD	Staffing	Revenue	Green	Part of the new SPD and awaiting adoption of local plan
18	Continue to run our NRMM Project across the south of London and extend this to other boroughs.	April 2019	£889K	MAQF	Green	Project fully funded LGC Awards finalist. discussions about roll-out throughout the contrived, Work is also linked to C40 Worldwide Cities Initiatives.
19	Seek additional funding from DEFRA/GLA/Construction Industry to promote good practice on construction sites.	April 2019	£5K	MAQF	Green	Funded as part of above
20	Request adoption of new techniques that have proven to be beneficial to air quality, such as Construction Logistics and Delivery and Service Planning.	Ongoing	Staffing	Revenue	Green	All introduced as part of New AQ Post
21	Review the Council's allocation of the Section 106 and CILs budget to see if this can provide funding to benefit air quality measures	Ongoing	Staffing	Revenue	Green	Internal meetings underway funding streams identified
22	Continue to request robust and enforceable measures to minimise the impact of developments during the construction phase	Ongoing	Staffing	Revenue	Green	Now ongoing conditions are being firmed up as part of the new teams initiatives.

Reducing Emissions from Road Transport							
23	Commitment to a cycle Quiet-way between Clapham Common & Wimbledon forming the Merton section of the Wandle trail.	Ongoing				Amber	Update required.
24	Review funding available through Section 106 and CILs around transport and travel infrastructure.	November 2018	Staffing	Revenue		Green	Discussions ongoing and open funding stream
25	Carryout a borough wide cycling network audit to review and update the network.	Ongoing	Staffing	LIP (£1.5m)		Amber	£1.5m is currently being spent on 18 initiatives with a focus on Cycling, Walking and Pedestrian safety. New LIP confirmed, needs to link into and update the AQAP 2019 onwards
26	Programme of installing bicycle infrastructure	April 2019	Staffing	LIP		Green	As above
27	Feasibility study to consider the use of Clean Air Zones (CAZ's) or a Merton Specific Ultra Low Emission Zone for Focus Areas and beyond.	Deferred due to funding allocation	£250K	Local Implementation Plan		Red	Funding secured for the project over the next 2-3years. Initial scoping report tenders submitted.
28	Air Quality Audit traffic and congestion in our three air quality focus areas.	April 2019	£10K	LIP		Red	Linked to above and now funded from April 2020
29	Support and promote the use of a cleaner vehicle checker to inform the public of cleaner vehicle choice.	November 2018	Staffing	Revenue		Green	Now promoted
30	Lobby for Cleaner Buses and Taxis	November 2018/Ongoing	Staffing	Revenue		Green	Leader has written to TFL and officers continue to raise this as an issues during liaison meetings.
31	Introduce Air Quality initiatives, benefits and monitoring in the new South Wimbledon Junction design and build.	March 2020	Staffing	LIP		Amber	Awaiting update on project
32	Review the impact of our diesel levy* and consider a review of parking and charges to help reduce combustion engine vehicle use and the consequent emissions.	November 2019	Staffing	Parking Account		Green	Large piece of work ongoing around emissions charging and diesel levy.

	<i>*Note: The Sustainable Communities and Transport Overview and Scrutiny Panel to conduct pre-decision scrutiny on the scope of any reviews on parking levies.</i>					
Raising Awareness						
33	We will continue to support, fund and promote airText and other health based initiatives in the borough.	Ongoing/2023	£2K PA	Grant underspends	Green	Funded for another 2 years for Merton from LIP
34	We will continue to support and update information on our Love Clean Air Website.	Ongoing/2023	Staffing	Revenue	Green	Ongoing and will be expanded
35	We will review and update our own corporate website to include themed initiatives.	Ongoing/2023	Staffing	Revenue	Green	Ongoing
36	We will play an active and co-ordinating role in national and regional campaigns such as National Clean Air Day.	Ongoing/2023	Staffing	Revenue	Green	Campaigns now planned for CAD, Clean Air Day and Idling.
37	Continue to aspire to London's Cleaner Air Borough status award.	June 2018 - 2023	Staffing	Revenue	Green	Ongoing and new criteria issued
38	Ensure that the good work and best practice we are delivering is publicised and disseminated to colleagues in the air quality industry.	Ongoing	Staffing	Revenue	Green	Cluster group and GLA meetings and presentations given.
39	Work closely with our Public Health colleagues around joint health benefits.	Ongoing	Staffing	Revenue	Green	Public Health and EP links are well established and working on a number of initiatives and projects.
Working Together						
40	Establish a borough-wide air quality group.	September 2018	Staffing	Revenue	Green	Group now formed

41	Establish an internal steering group within the local authority.	September 2018	Staffing	Revenue	Amber	Needs to be reviewed in liner with Climate emergency
42	Provide internal training sessions on air quality to internal partners and Cllrs	November 2018 – 6monthly	Staffing	Revenue	Red	Planning ties strengthened, need to arrange for member sessions and include Climate change.
43	Co-ordinate air quality funding and lobby national government to provide further financial and strategic support for local authorities to improve air quality.	Ongoing	Staffing	Revenue	Green	Feedback through consultations and initiatives including London Councils network.
44	Lobby TFL for action on cleaner buses and taxis in our Air Quality Focus Areas.	Ongoing	Staffing	Revenue	Green	Continuing action
45	The Director of Public Health (DPH) to be kept fully updated on air quality status and initiatives.	Ongoing	Staffing	Revenue	Green	
46	Public Health teams to support engagement and projects aimed at local stakeholders (businesses, schools, community groups and healthcare providers).	Ongoing	Staffing	Revenue	Green	SNAP project
47	All air quality policies to be signed off by the DPH and to form close links to Public Health objectives.	Ongoing	Staffing	Revenue	Green	Joint working and linking to sustainability
48	Make air quality part of The Health & Wellbeing Strategy / Joint Strategic Needs Assessment (JSNA) – the DPH to be retained as a member of the AQ steering group.	Ongoing	Staffing	Revenue	Green	Review for 2020
Working Together						
49	Review our procurement contracts for outsourced transport services and incorporate policies to establish the best and most cost effective fleet possible.	April 2019 - Annually	Staffing	Revenue	Green	Parking commissioning of new fleet underway Move to electric. Fleet meeting with procurement manager and Climate Change
50	Review our maintenance and servicing arrangements for our buildings to ensure that these are as energy efficient and cost effective as possible.	April 2019 - Annually	Staffing	Revenue	Needs update from commissioning	

51	Ensure all new build and extensions within the council portfolio are to the highest, most efficient standards possible within the allocated budget.	Ongoing	Staffing	Revenue	Needs update from commissioning	
52	Encourage more walking, cycling and use of public transport for council business and review active travel plan for all staff.	December 2018 - ongoing	Staffing	Revenue	Green	
53	Review staff parking to reduce the use of personal vehicles.	April 2019	Staffing	Revenue	Amber	Project currently underway to reduce use of private vehicles by staff. Will include the diesel charge/emission charging for staff permits.
54	Recruit an Air Quality Officer, funded by our Diesel Surcharge.	September 2019	£50K PA	Diesel Levy	Green	Miar now in place, 2 new officers in place and project funding brings establishment to 15
Innovation & Technology						
55	We will work closely with our Public Health colleagues to keep up-to-date with the latest research relating to air quality and health.	Quarterly Meetings	Staffing	Revenue	Green	Meeting monthly
56	We will work closely with Kings College, GLA and APRIL (Air Quality Expert Group) to review the latest monitoring techniques	6 Monthly	Staffing	Revenue	Green	Underway
57	Apply for grant schemes and incorporate new technologies and best practice.	December 2018 - Annually	Staffing	Revenue	Green	Grant awards announced
58	Disseminate and publicise our ground-breaking work around schools, NRMM and wood burning appliances.	Ongoing	Staffing	Revenue	Green	4 Awards bids to be submitted for air quality work across London. Finalist in LGC 2020
Tackling Pollution						
59	Anti-idling to be adopted as an enforcement action in the borough with associated signage in problem areas.	June 2018 – Enforcement	£3K for signage	Revenue	Amber	Many activities underway but kept amber due to Taxi rank,

		September				new signage to be installed and joint action needed with TFL and Parking colleagues.
60	Start partnership working with the GLA and surrounding boroughs on anti-idling campaigns.	April 2019	Staffing	Revenue	Green	London bid successful
61	Work with neighbouring boroughs to consider tighter restrictions on bonfires.	April 2019 - 2020	Staffing	Revenue	Green	Through Cluster Group bid
62	Conduct campaigns relating to wood burning appliances and seek additional funding from DEFRA to carry out an impact assessment and explore further controls	April 2019	Staffing	Revenue	Green	Need to review this as not a borough specific issue
62	Deliver cleaner construction throughout South London through our NRMM project and extend this nationally.	Ongoing	£889K	Revenue	Green	Funded by MAQF/GLA and Match funding from London Boroughs
64	Assess and inspect newly installed CHPs to ensure compliance with planning conditions	September 2018	Staffing	TBC	Red	No staff for this function. Awaiting new structure 2020
Our Schools						
65	Maintain our ongoing commitment to school travel plans and the STARS review.	Ongoing	Staffing	Revenue	Green	Charmaine to update
66	Carry out audits of schools in the most polluted areas of the borough and help provide a scheme of mitigation where necessary and possible.	Ongoing and will commit to three per year FROM April 2019	Staffing	Revenue	Green	New structure and staffing arrangements in April 2019 Deciding on Schools
67	Review and assess annually the necessity for audits at schools and nurseries in areas subject to high levels of pollution.	September 2018	Staffing	Revenue	Green	Linked to new monitoring arrangements
68	Incorporate schools in areas of poor air quality into our monitoring network and regime.	Ongoing	Staffing	Revenue	Green	All in place

69	Joint working arrangements with Public Health partners around schools to deliver joint health benefits.	Ongoing	Staffing	Revenue	Green	SNAP Pilot underway Business Case submitted, Schools chosen
70	Work with and provide specialist advice and support to schools around air quality issues.	Ongoing	Staffing	Revenue	Green	On going through audits to be expanded by Forum.

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