

## Merton AQAP Action Matrix

No.	Action	Implementation Date	Cost	Funding	RAG Status	Comments
<b>Monitoring Air Quality</b>						
1	Make available on the Council website all monitoring data in an accessible form.	Ongoing	Staffing	Revenue	GREEN	2017/18 Annual Status Report (ASR) approved by GLA/DEFRA
2	Continue to annually review our diffusion tube network and identify additional priority locations.	Ongoing	£3K PA	Revenue Goods and Services	GREEN	Expanding through Citizen Science Programme
3	Positively encourage and support citizen science activities where these actively contribute to identify and tackling air quality in the borough	Ongoing	£1K PA	Revenue Goods and Services	GREEN	As above we are funding locations of diffusion tubes.
4	Invest in hand-held monitoring equipment that can be used by citizen science groups and schools.	Ongoing	£3K PA	MAQF	GREEN	Additional equipment to be confirmed March 2019
5	Seek additional funding for a refresh and update of our monitoring network including grant funding, Section 106 and Community Infrastructure Levy.	Ongoing	£20K	Section 106 CIL	GREEN	Not required at this time. Pending review under 2018 ASR
6	Produce and update an interactive map of diffusion data that can be contributed to by groups and citizen science activities.	September 2018	Staffing	Revenue	GREEN	Map complete to be taken to the new AQ focus group
7	Assess and incorporate new technology in the world of air quality.	Ongoing	Staffing	Revenue	GREEN	Annual monitoring conference meeting held. Piloting new scheme 2018-2019. New Project for 2019

8	We will commission modelling of air quality in the borough up to 2022, by Kings College London, including predicted trends and contributing sources.	April 2019	£7K	TBC	GREEN	Borough specific data required
9	Map Focus Areas & air quality 'hotspots' on planning GIS mapping to ensure these areas are highlighted	April 2019	Staffing	Revenue	GREEN	Map currently produced by parking
<b>Reducing Emissions from Building &amp; Developments</b>						
10	Ensure that air quality is a vital part of the Council's New Local Plan.	November 2018	Staffing	Revenue	GREEN	Response made to consultations AQ now in Local Plan
11	Adoption of New AQ Supplementary Planning Guidance to ensure emissions from new development are minimised and effective mitigation is integrated into the scheme of design.	November 2018	£1K Design	MAQF	AMBER	Part complete but cannot be used until adoption of Local Plan. Need to serve the RSP remit.
12	Ensure air-quality-neutral development is required, and request where applicable an air quality assessment	Ongoing	Staffing	Revenue	GREEN	Ongoing
13	Work with key partners in the GLA to explore the feasibility and delivery of air-quality-positive development particularly around our Focus Areas.	April 2019	Staffing	Revenue	GREEN	
14	Ensure that new development contributes to funding air quality measures in the borough through Section 106 and CIL payments.	January 2019	Staffing	Revenue	GREEN	First Section 106 £11.5K
15	Ensure that new development have a scheme of mitigation for tackling air quality including traffic reduction and low emissions strategies.	Ongoing	Staffing	Revenue	GREEN	

16	Produce and promote guidance to homeowners on what they can do to their homes to help reduce pollution in the borough.	April – December 2019	£2K	Unknown	GREEN	Possible grant funding
17	Consider how we can extend the provision of vehicle charging to smaller residential development to ensure the borough is ready for electric vehicles.	April 2019	Staffing	Revenue	GREEN	Part of the new SPD
18	Continue to run our NRMM Project across the south of London and extend this to other boroughs.	April 2019	£889K	MAQF	GREEN	Funded by MAQF and will go London wide in April 2019
19	Seek additional funding from DEFRA/GLA/Construction Industry to promote good practice on construction sites.	April 2019	£5K	MAQF	GREEN	Funded as part of above
20	Request adoption of new techniques that have proven to be beneficial to air quality, such as Construction Logistics and Delivery and Service Planning.	Ongoing	Staffing	Revenue	GREEN	All introduced as part of New AQ Post
21	Review the Council's allocation of the Section 106 and CILs budget to see if this can provide funding to benefit air quality measures	Ongoing	Staffing	Revenue	GREEN	Internal meetings underway
22	Continue to request robust and enforceable measures to minimise the impact of developments during the construction phase	Ongoing	Staffing	Revenue	GREEN	Now with new AQ officer
<b>Reducing Emissions from Road Transport</b>						
23	Commitment to a cycle Quiet-way between Clapham Common & Wimbledon forming the Merton section of the Wandle trail.	Ongoing			GREEN	Needs update
24	Review funding available through Section 106 and CILs around transport and travel infrastructure.	November 2018	Staffing	Revenue	GREEN	Discussions ongoing and open funding stream

25	Carryout a borough wide cycling network audit to review and update the network.	Ongoing	Staffing	LIP (£1.5m)	GREEN	£1.5m is currently being spent on 18 initiatives with a focus on Cycling, Walking and Pedestrian safety.
26	Programme of installing bicycle infrastructure	April 2019	Staffing	LIP	GREEN	As above
27	Feasibility study to consider the use of Clean Air Zones (CAZ's) or a Merton Specific Ultra Low Emission Zone for Focus Areas and beyond.	April 2019	£10K	Parking account	GREEN	
28	Air Quality Audit traffic and congestion in our three air quality focus areas.	April 2019	£10K	LIP	GREEN	
29	Support and promote the use of a cleaner vehicle checker to inform the public of cleaner vehicle choice.	November 2018	Staffing	Revenue	AMBER	Needs press team input
30	Lobby for Cleaner Buses and Taxis	November 2018/Ongoing	Staffing	Revenue	GREEN	Ongoing through TFL Meetings
31	Introduce Air Quality initiatives, benefits and monitoring in the new South Wimbledon Junction design and build.	March 2020	Staffing	LIP	GREEN	
32	Review the impact of our diesel levy* and consider a review of parking and charges to help reduce combustion engine vehicle use and the consequent emissions. <i>*Note: The Sustainable Communities and Transport Overview and Scrutiny Panel to conduct pre-decision scrutiny on the scope of any reviews on parking levies.</i>	November 2019	Staffing	Parking Account	GREEN	Terms of reference drafted and to be approved.
<b>Raising Awareness</b>						
33	We will continue to support, fund and promote airText and other health based initiatives in the borough.	Ongoing/2023	£2K PA	Grant underspends	GREEN	

34	We will continue to support and update information on our Love Clean Air Website.	Ongoing/2023	Staffing	Revenue	GREEN	
35	We will review and update our own corporate website to include themed initiatives.	Ongoing/2023	Staffing	Revenue	GREEN	
36	We will play an active and co-ordinating role in national and regional campaigns such as National Clean Air Day.	Ongoing/2023	Staffing	Revenue	GREEN	
37	Continue to aspire to London's Cleaner Air Borough status award.	June 2018 - 2023	Staffing	Revenue	GREEN	
38	Ensure that the good work and best practice we are delivering is publicised and disseminated to colleagues in the air quality industry.	Ongoing	Staffing	Revenue	GREEN	
39	Work closely with our Public Health colleagues around joint health benefits.	Ongoing	Staffing	Revenue	GREEN	
<b>Working Together</b>						
40	Establish a borough-wide air quality group.	September 2018	Staffing	Revenue	RED	3month slippage due to resourcing. Will propose the use of the Environment Sub Group as a foundation in February
41	Establish an internal steering group within the local authority.	September 2018	Staffing	Revenue	GREEN	Ongoing but group needs extending.
42	Provide internal training sessions on air quality to internal partners and Cllrs	November 2018 – 6monthly	Staffing	Revenue	GREEN	New AQ role responsibility
43	Co-ordinate air quality funding and lobby national government to provide further financial and strategic support for local authorities to	Ongoing	Staffing	Revenue	GREEN	

	improve air quality.					
44	Lobby TFL for action on cleaner buses and taxis in our Air Quality Focus Areas.	Ongoing	Staffing	Revenue	GREEN	
45	The Director of Public Health (DPH) to be kept fully updated on air quality status and initiatives.	Ongoing	Staffing	Revenue	GREEN	
46	Public Health teams to support engagement and projects aimed at local stakeholders (businesses, schools, community groups and healthcare providers).	Ongoing	Staffing	Revenue	GREEN	Joint SNAP project and pedestrian only streets pilot underway
47	All air quality policies to be signed off by the DPH and to form close links to Public Health objectives.	Ongoing	Staffing	Revenue	GREEN	
48	Make air quality part of The Health & Wellbeing Strategy / Joint Strategic Needs Assessment (JSNA) – the DPH to be retained as a member of the AQ steering group.	Ongoing	Staffing	Revenue	GREEN	Review for 2019
<b>Working Together</b>						
49	Review our procurement contracts for outsourced transport services and incorporate policies to establish the best and most cost effective fleet possible.	April 2019 - Annually	Staffing	Revenue	GREEN	Parking commissioning of new fleet underway Move to electric.
50	Review our maintenance and servicing arrangements for our buildings to ensure that these are as energy efficient and cost effective as possible.	April 2019 - Annually	Staffing	Revenue	Needs update from commissioning	
51	Ensure all new build and extensions within the council portfolio are to the highest, most efficient standards possible within the allocated budget.	Ongoing	Staffing	Revenue	Needs update from commissioning	
52	Encourage more walking, cycling and use of public transport for council business and review active travel plan for all staff.	December 2018 - ongoing	Staffing	Revenue	GREEN	

53	Review staff parking to reduce the use of personal vehicles.	April 2019	Staffing	Revenue	GREEN	Project currently underway.
54	Recruit an Air Quality Officer, funded by our Diesel Surcharge.	September 2019	£50K PA	Diesel Levy	GREEN	Miar now in place
<b>Innovation &amp; Technology</b>						
55	We will work closely with our Public Health colleagues to keep up-to-date with the latest research relating to air quality and health.	Quarterly Meetings	Staffing	Revenue	GREEN	Meeting monthly
56	We will work closely with Kings College, GLA and APRIL (Air Quality Expert Group) to review the latest monitoring techniques	6 Monthly	Staffing	Revenue	GREEN	
57	Apply for grant schemes and incorporate new technologies and best practice.	December 2018 - Annually	Staffing	Revenue	GREEN	Applications underway
58	Disseminate and publicise our ground-breaking work around schools, NRMM and wood burning appliances.	Ongoing	Staffing	Revenue	GREEN	
<b>Tackling Pollution</b>						
59	Anti-idling to be adopted as an enforcement action in the borough with associated signage in problem areas.	June 2018 – Enforcement September	£3K for signage	Revenue	AMBER	Signage now installed, new enforcement plan to be drafted. 3 Anti idling days arranged for March
60	Start partnership working with the GLA and surrounding boroughs on anti-idling campaigns.	April 2019	Staffing	Revenue	GREEN	Joint project grant applied for and internal discussions

						underway
61	Work with neighbouring boroughs to consider tighter restrictions on bonfires.	April 2019 - 2020	Staffing	Revenue	GREEN	
62	Conduct campaigns relating to wood burning appliances and seek additional funding from DEFRA to carry out an impact assessment and explore further controls	April 2019	Staffing	Revenue	GREEN	
62	Deliver cleaner construction throughout South London through our NRMM project and extend this nationally.	Ongoing	£889K	Revenue	GREEN	Funded by MAQF/GLA and Match funding from London Boroughs
64	Assess and inspect newly installed CHPs to ensure compliance with planning conditions	September 2018	Staffing	TBC	AMBER	No staff for this function. Awaiting new structure 2019/2020
<b>Our Schools</b>						
65	Maintain our ongoing commitment to school travel plans and the STARS review.	Ongoing	Staffing	Revenue	GREEN	
66	Carry out audits of schools in the most polluted areas of the borough and help provide a scheme of mitigation where necessary and possible.	Ongoing and will commit to three per year FROM April 2019	Staffing	Revenue	GREEN	New structure and staffing arrangements in April 2019
67	Review and assess annually the necessity for audits at schools and nurseries in areas subject to high levels of pollution.	September 2018	Staffing	Revenue	GREEN	List of schools to audit now complete. New Audits start in April 2019
68	Incorporate schools in areas of poor air quality into our monitoring network and regime.	Ongoing	Staffing	Revenue	GREEN	Abbey Mills is the first



69	Joint working arrangements with Public Health partners around schools to deliver joint health benefits.	Ongoing	Staffing	Revenue	GREEN	SNAP Pilot underway
70	Work with and provide specialist advice and support to schools around air quality issues.	Ongoing	Staffing	Revenue	GREEN	Measure now extended to pedestrian streets with parking

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