

## Standards and General Purposes Committee Forward work plan 2019-2020

### July

- Annual Governance Statement
- Internal Audit Annual Report
- External Audit – Fee Letters for the Council and Pension Fund Accounts
- External Audit of the Council and Pension Fund Accounts
- Final Accounts
- Appointment of Independent Person
- Complaints against Members
- Temporary and Contract Staff update
- Work Programme

### September

- Internal Audit progress report on Annual Audit Plan
- Update on RIPA authorisations (March and September)
- Complaints against Members
- Temporary and Contract Staff update
- Work programme

### November

- External Audit Annual Letter
- Internal Audit progress report on annual audit plan
- Annual Gifts and Hospitality report (members)
- Annual Gifts and Hospitality report (officers)
- Annual Complaints report
- Risk management
- Complaints against Members
- Temporary and Contract Staff update
- Work programme

### March 2020

- External Audit Certification of Claims report
- External Audit progress report

- External Audit Plans for Council and Pension Fund accounts
- Internal Audit Plan
- Internal Audit progress report
- Update on RIPA authorisations (March and September)
- Complaints against Members
- Temporary and Contract Staff update
- Work programme

**Add as required:**

- Polling Places
- Constitutional amendments
- Review of members' interests
- Independent / co-opted members
- Reports on dispensations issued by Monitoring Officer
- Report on payment exceeding £1000 as a result of maladministration as directed by the LGO.