



Sustainable Communities Work Programme 2018/19

This table sets out the Sustainable Communities Panel Work Programme for 2018/19; the items listed were agreed by the Panel at its meeting on 4 June 2018. This Work Programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment upon pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre-decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

Chair: Cllr Laxmi Attawar

Vice-chair: Cllr Daniel Holden

Scrutiny Support

For further information on the work programme of the Sustainable Communities Scrutiny Panel please contact: -

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For more information about overview and scrutiny at LB Merton, please visit www.merton.gov.uk/scrutiny

Meeting date: 21 June 2018 (*Deadline for papers: 12pm, 13 June 2018*) **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Holding the executive to account	Cabinet Member priorities	Verbal update	Cabinet Member for Community and Culture; Cabinet Member for Environment and Street Cleanliness; Cabinet Member for Regeneration, Housing and Transport	To allow members to understand current priorities and consider how these should inform the work programme.
Holding the executive to account	South London Waste Partnership – communication of the new service rollout	<ul style="list-style-type: none"> • Written update report • Presentation 	Anita Cacchioli, Interim Assistant Director, Public Space, Contracting and Commissioning Scott Edgel, CEO, Veolia	To understand how the new service rollout will be communicated to residents.
Performance management	Performance monitoring	Basket of indicators plus verbal report	Chris Lee, Director of Environment and Regeneration Steve Langley, Head of Housing Needs	To highlight any items of concern and for the Panel to make any recommendations or to request additional information .
Setting the work programme	Sustainable Communities Overview and Scrutiny Panel work programme 2018/19	Written report	Annette Wiles, Scrutiny Officer	To agree the work programme and select a subject for task group review.

Meeting date: 4 September 2018 (**Deadline for papers: 12pm, 24 August 2018**) **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Holding the executive to account	Highways and maintenance contract	Written report	James McGinlay, Assistant Director – Sustainable Communities	Pre-decision scrutiny - opportunity to comment on proposals prior to re-letting the contract.
Holding the executive to account	Parking update report	Written report	Cathryn James, Interim Assistant Director, Public Protection	Update to include Christmas parking, cashless parking, ANPR, parking in parks
Holding the executive to account	South London Waste Partnership – new service rollout	Written update report	Anita Cacchioli, Interim Assistant Director, Public Space, Contracting and Commissioning	Update to include numbers registering for assisted collections
Performance management	Performance monitoring	Basket of indicators plus verbal report	Councillor Nick McLean Chris Lee, Director of Environment and Regeneration	To highlight any items of concern, make recommendations and/or request additional information
Scrutiny reviews	Crossovers task group – Cabinet response and action plan	Written report	Paul McGarry, head of <i>futureMerton</i>	To receive Cabinet response and action plan.
Setting the work programme	Work programme 2018/19	Written report	Annette Wiles, Scrutiny Officer	To review work programme and agree any changes

Meeting date: 1 November 2018 (**Deadline for papers: 12pm, 24 October 2018**) **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Budget scrutiny	Budget/business plan scrutiny (round 1)	Written report	Caroline Holland, Director of Corporate Services	To discuss and refer any comments to the O&S Commission
Holding the executive to account	Morden re-development	Verbal update	Paul McGarry, Head of <i>futureMerton</i>	Pre-decision scrutiny prior to selection of a joint venture partner.
Holding the executive to account	Merantun	Presentation	Paul McGarry, Head of <i>futureMerton</i>	Update on progress.
Holding the executive to account	South London Waste Partnership – Lot 1 (grounds maintenance)	Written update report	Anita Cacchioli, Interim Assistant Director Representatives from idverde	Performance under the contract will be the main focus.
Holding the executive to account	Environmental enforcement	Written report	Anita Cacchioli, Interim Assistant Director	Opportunity to understand the team's remit in more detail.
Holding the executive to account	Public space protection orders	Written report	Doug Napier, Greenspaces Manager	Progress update
Scrutiny reviews	Single use plastics	Written report	Task group chair (TBC)	To agree task group's terms of reference
Setting the work programme	Work programme 2018/19	Written report	Stella Akintan, Scrutiny Officer	To review work programme and agree any changes

Meeting date: 9 January 2019 (*Deadline for papers: 12pm, 31December 2018*)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
External scrutiny	Clarion Housing Group: regeneration	Responses to members' questions to be printed as part of the agenda	Representatives from Clarion Housing Group will be invited to attend the session and answer member questions.	This session will be used to focus on Clarion's estates regeneration.
Budget scrutiny	Budget and business planning (round 2)	Report	Chris Lee, Director of Environment and Regeneration. Hannah Doody, Director for Community and Housing Caroline Holland, Director of Corporate Services	To comment on the budget and business plan proposals at phase 2 and make any recommendations to the Commission to consider and co-ordinate a response to Cabinet.
Holding the executive to account	Vehicle emissions and parking charges	Report	Cathryn James, Interim Assistant Director of Public Protection	
Scrutiny review	Commercialisation task group – action plan review	Written report	Chris Lee, Director of Environment and Regeneration	To monitor the implementation of the task group's recommendations.
Setting the work programme	Work programme 2018/19	Written report	Rosie McKeever, Scrutiny Officer	Standing item

Meeting date: 26 February 2019 (**Deadline for papers: 12pm, 18 February 2019**)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Holding the executive to account	Diesel levy implementation	Written report	Chris Lee, Director of Environment and Regeneration	Pre-decision scrutiny on review of the levy.
Holding the executive to account	Waste, recycling and street cleaning: performance update:	Written report	Charles Baker, Waste Strategy & Commissioning Manager Scott Edgel, CEO, Veolia	To monitor performance following the rollout of the new service and to seek resident feedback on the service.
Holding the executive to account	Highways and maintenance contract	Written report	Paul McGarry, Head of FutureMerton/James McGinlay?	As agreed by Panel in Sep 2018 - pre-decision scrutiny of contract specification and procurement process
Scrutiny review	Air quality task group – monitoring recommendations	Written report	Cathryn James, Interim Assistant Director, Public Protection	To monitor the implementation of the task group's recommendations.
Holding the executive to account	Air Quality Action Plan	Written report	Cathryn James, Interim Assistant Director, Public Protection	Update report
Holding the executive to account	Electric cars?	Written report	James McGinlay?	Briefing on progress
Performance management	Performance monitoring	Basket of indicators plus verbal report	Councillor Nick McLean Chris Lee, Director of Environment and Regeneration	To highlight any items of concern, make recommendations and/or request additional information

Plus - Standing item on scrutiny work programme

Meeting date: 19 March 2019 (**Deadline for papers: 12pm, 11 March 2019**)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Holding the executive to account	Cabinet Member priorities	Verbal update	Cabinet Members for Community and Culture; Environment and Street Cleanliness; Regeneration, Housing and Transport	To understand current priorities in relation to Panel work programme. To include an update on the Regulatory Services Partnership.
Holding the executive to account	Development and planning control	Written report	James McGinlay, Assistant Director – Sustainable Communities	Focus on operational capacity, performance and challenges facing the service.
Scrutiny review	Housing supply task group – monitoring recommendations	Written report	Steve Langley, Head of Housing Needs and Strategy	Final review – report to provide a summary of all impact.
Holding the executive to account	Update on the impact of the homelessness reduction act	Written report	Steve Langley, Head of Housing Needs and Strategy	Update report
Scrutiny review	Crossovers task group – monitoring recommendations	Written report	Paul McGarry, Head of <i>futureMerton</i>	To monitor the implementation of the task group's recs.
Holding the executive to account	Town centre regeneration	Presentation	Paul McGarry, Head of <i>futureMerton</i>	Progress update
Scrutiny review	Single use plastics	Written report	Task group chair (TBC) Aidan Mundy?	Draft report for approval by the Panel prior to progressing to Cabinet.

Plus - Standing items on performance management and scrutiny work programme

Meeting date: 30 April 2019 (Deadline for papers: 12pm, 22 April 2019)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
External scrutiny	Accessibility of local stations			To respond to reference from Council
Holding the executive to account	Merton Adult Education	Written report	Anthony Hopkins, Head of Library, Heritage and Adult Education Service	Update on performance of the service
Holding the executive to account	Libraries and heritage annual report	Written report	Anthony Hopkins, Head of Library, Heritage and Adult Education Service	Annual report and information on any proposed future development of the service.
Holding the executive to account	London Borough of Culture	Written report	Christine Parsloe, Leisure and Culture Development Manager	Briefing on Merton's involvement in the London Borough of Culture initiative 2019.
Performance management	Performance monitoring	Basket of indicators plus verbal report	Councillor Nick McLean Chris Lee, Director of Environment and Regeneration	To highlight any items of concern, make recommendations and/or request additional information
Setting the work programme	Topic suggestions 2019/20	Written report	Rosie McKeever, Scrutiny Officer	To seek suggestions from the Panel to inform discussions about the Panel's 2019/20 work programme