

# Children and Young People Work Programme 2018/19



This table sets out the Children and Young People Overview and Scrutiny Panel work programme for 2018/19; the items listed were agreed by the Panel at its meeting on 27 June 2018. This work programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment on pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre-decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

**Chair:** Cllr Sally Kenny

**Vice-chair:** Cllr Edward Gretton

## Scrutiny Support

For further information on the work programme of the Children and Young People Scrutiny Panel please contact: -

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For more information about overview and scrutiny at LB Merton, please visit [www.merton.gov.uk/scrutiny](http://www.merton.gov.uk/scrutiny)

Meeting date: 27 June 2018 (*Deadline for papers: 12pm 19 June 2018*) - Theme: setting the work programme **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
<b>Holding the executive to account</b>	Cabinet Member priorities	Verbal update	Cabinet Member for Education; Cabinet Member for Children's Services	To understand current priorities and consider these in relation to Panel work programme.
<b>Holding the executive to account</b>	Children, schools and families glossary	Glossary of commonly used acronyms	Mark Gwynne, Head of Policy, Planning and Performance	A resource for Panel members.
<b>Performance management</b>	Education, Health and Care Plans	Written report	Jane McSherry, Assistant Director of Education	To increase understand and performance monitoring of EHCPs
<b>Holding the executive to account</b>	Departmental update report	Written report	Director of Children, Schools and Families	Update report
<b>Scrutiny reviews</b>	Routes into employment for vulnerable cohorts scrutiny task group–action plan review	Written report	Managers from Future Merton, HR and CSF	To monitor implementation of the task group's recommendations
<b>Scrutiny reviews</b>	User voice	Written report	Annette Wiles, Scrutiny Officer	To consider how to involve children and young people in scrutiny
<b>Performance management</b>	Performance monitoring	Basket of indicators	Mark Gwynne, Head of Policy, Planning and Performance	To highlight items of concern
<b>Setting the work programme</b>	Work programme 2018/19	Written report	Annette Wiles, Scrutiny Officer	To agree the work programme and select a subject for task group review.

Meeting date: 9 October 2018 (*Deadline for papers: 12pm 1 October 2018*)

**COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
<b>Standing items</b>	1.Cabinet Member priorities;  2.Departmental update report; 3.Performance monitoring	1.Verbal update  2.Written report  3.Basket of indicators	1. Cabinet Member for Education & Cabinet Member for Children’s Services; 2. & 3. Director of Children, Schools and Families	To understand current priorities, policy development and performance indicators and consider these in relation to Panel work programme.
<b>Holding the executive to account</b>	Regional Adoption Agency	Written report	Paul Angeli, Assistant Director, Children’s Services	Pre-decision scrutiny - opportunity to comment prior to Cabinet decision
<b>Holding the executive to account</b>	Children and Young People Plan	Written report	Rachael Wardell, Director of Children, Schools and Families	Pre-decision scrutiny – opportunity to input to development of Plan
<b>Holding the executive to account</b>	Children and families voice framework	Annual report	Rachael Wardell, Director of Children, Schools and Families	To provide comments on annual report
<b>Scrutiny reviews</b>	Care leaver accommodation reference to Cabinet	Written report	Director of Children, Schools and Families; Head of Housing Needs	To monitor Cabinet’s progress on the reference
<b>Scrutiny reviews</b>	children’s mental health scrutiny task group	Written report	Stella Akintan, Scrutiny Officer	To agree scope and terms of reference
<b>Setting the work programme</b>	Work programme 2018/19	Written report	Annette Wiles, Scrutiny Officer	To review the work programme and agree any changes

Meeting date: 7 November 2018 (*Deadline for papers: 12pm 30 October 2018*) **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
<b>Standing items</b>	1.Cabinet Member priorities;  2.Departmental update report; 3.Performance monitoring	1.Verbal update  2.Written report  3.Basket of indicators	1. Cabinet Member for Education; Cabinet Member for Children's Services; 2.& 3. Director of Children, Schools and Families	To understand current priorities, policy development and performance indicators and consider these in relation to Panel work programme.
<b>Budget scrutiny</b>	Budget/business plan scrutiny (round 1)	Written report	Caroline Holland, Director of Corporate Services	To discuss and refer any comments to the O&S Commission
<b>Holding the executive to account</b>	Merton Safeguarding Children Board	Annual report	Paul Angeli, Assistant Director Children's' Social Care and Youth Inclusion	To provide comments on annual report
<b>Holding the executive to account</b>	School admissions	Report	Tom Proctor, Service Management Contracts and Schools	Data on school admissions in Merton and the resulting spare capacity in the system.
<b>Scrutiny reviews</b>	Care leaver accommodation reference to Cabinet	Written report	Director of Children, Schools and Families;  Head of Housing Needs	To monitor Cabinet's progress on the reference
<b>Scrutiny reviews</b>	Children's mental health scrutiny task group	Written report	Stella Akintan, Scrutiny Officer	To agree scope and terms of reference
<b>Setting the work programme</b>	Work programme 2018/19	Written report	Annette Wiles, Scrutiny Officer	To review the work programme and agree any changes

Meeting date: 16 January 2019 (**Deadline for papers: 12pm 8 January 2019**)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
<b>Standing items</b>	1.Cabinet Member priorities; 2.Departmental update report; 3.Performance monitoring	1.Verbal update 2.Written report 3.Basket of indicators	Cabinet Member for Education; Cabinet Member for Children's Services; Director of Children, Schools and Families	To understand current priorities, policy development and performance indicators and consider these in relation to Panel work programme.
<b>Budget scrutiny</b>	Budget/business plan scrutiny (round 2)	Written report	Caroline Holland, Director of Corporate Services	To discuss and make recommendations to forward to Cabinet
<b>Holding the executive to account</b>	Harris Wimbledon update	Written report	Director of Children, Schools and Families; Sir Daniel Moynihan, CEO of the Harris Group,	To monitor progress with delivery of new school
<b>Holding the executive to account</b>	Corporate Parenting	Annual report	Paul Angeli, Assistant Director Children's' Social Care and Youth Inclusion	To provide comments on annual report
<b>Scrutiny reviews</b>	Prevent task group – action plan review	Written report	Stella Akintan, Scrutiny Officer	To monitor implementation of the task group's recommendations
<b>Setting the work programme</b>	Work programme 2018/19	Written report	Lisa Jewell, Democratic Services Officer	To review the work programme and agree any changes

Meeting date: 13 February 2018 (*Deadline for papers: 12pm 5 February 2019*)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
<b>Standing items</b>	1.Cabinet Member priorities;  2.Departmental update report; 3.Performance monitoring	1.Verbal update  2.Written report  3.Basket of indicators	1. Cabinet Member for Education; Cabinet Member for Children's Services; 2. & 3. Director of Children, Schools and Families	To understand current priorities, policy development and performance indicators and consider these in relation to Panel work programme.
<b>Health scrutiny</b>	Health and wellbeing strategies for children and families	Written report	Dagmar Zeuner, Director of Public Health  Plus NHS partners	Pre-decision scrutiny - to input into review of Health & Wellbeing Strategy
<b>Health scrutiny</b>	Immunisation Update	Written report	NHS England	Scrutiny of latest data
<b>Holding the executive to account</b>	Universal Credit	Written report	David Keppler, Head of Revenues and Benefits	Information on number of families affected in Merton
<b>Holding the executive to account</b>	Education, Health and Care Plans	Written report	Karla Finikin, Head of SEND Integrated Service	To provide information resulting from the survey work with parents
<b>Scrutiny reviews</b>	Routes into employment for vulnerable cohorts scrutiny task group–action plan review	Written report	Managers from Future Merton, HR and CSF	To monitor implementation of the task group's recommendations
<b>Setting the work programme</b>	Work programme 2018/19	Written report	Lisa Jewell, Democratic Services Officer	To review the work programme and agree any changes

Meeting date: 13 March 2019 (*Deadline for papers: 12pm 5 March 2019*)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
<b>Standing items</b>	1.Cabinet Member priorities;  2.Departmental update report; 3.Performance monitoring	1.Verbal update  2.Written report  3.Basket of indicators	1. Cabinet Member for Education; Cabinet Member for Children's Services; 2. & 3. Director of Children, Schools and Families	To understand current priorities, policy development and performance indicators and consider these in relation to Panel work programme.
<b>Holding the executive to account</b>	Schools Annual Report	Written report	Rachael Wardell, Director of Children, Schools and Families	To scrutinise attainment information
<b>Scrutiny reviews</b>	Care leaver accommodation reference to Cabinet	Written report	Director of Children, Schools and Families; Head of Housing Needs	To monitor Cabinet's progress on the reference
<b>Scrutiny reviews</b>	Children's mental health task group	Written report	Councillor Natasha Irons, Chair of Task Group; Stella Akintan, Scrutiny Officer	To approve report for submission to Cabinet
<b>Scrutiny reviews</b>	Education, Health and Care Plans: a cohort case study	Written report	Rachael Wardell, Director of Children, Schools and Families	To consider proposal for Panel to track an anonymised cohort to identify how their needs are met
<b>Setting the work programme</b>	Work programme 2018/19 and topic suggestions for 2019/20	Written report	Lisa Jewell, Democratic Services Officer	To review the work programme and agree any changes

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