

## **Committee: Sustainable Communities Overview and Scrutiny Panel**

9 January 2019

## **Healthier Communities & Older People Overview and Scrutiny Panel**

10 January 2019

## **Children and Young People Overview and Scrutiny Panel**

16 January 2019

## **Overview and Scrutiny Commission**

23 January 2019

**Wards:** ALL

**Subject:** Business Plan Update 2019-2023 (Members are requested to bring the Business Plan Information Pack with them to these meetings)

**Lead officer:** Caroline Holland

**Lead member:** Councillor Mark Allison

**Contact officer:** Roger Kershaw

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### **Recommendations:**

1. That the Panel considers the proposed amendments to savings previously agreed set out in the Business Plan Information Pack;
  2. That the Overview and Scrutiny Commission also consider the Draft Business Plan 2019-23 report received by Cabinet at its meeting on 14 January 2019;
  3. That the Panel considers the draft capital programme 2019-23 and indicative programme for 2023-28 set out in Appendix 5 of the attached report on the Business Plan;
  4. That the Panel considers the draft savings/income proposals and associated equalities analyses set out in the Business Plan Information Pack;
  5. That the Panel considers the draft service plans set out in the Business Plan Information Pack;
  6. That the Panel considers the contents of the information pack circulated;
  7. That the Overview and Scrutiny Commission considers the comments of the Panels on the Business Plan 2019-2023 and details provided in the information pack and provides a response to Cabinet when it meets on the 18 February 2019.
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## **1. Purpose of report and executive summary**

- 1.1 This report requests Scrutiny Panels to consider the latest information in respect of the Business Plan and Budget 2019/20, including proposed amendments to savings previously agreed by Council, the draft capital programme 2019-23, the draft savings/income proposals and associated equalities analyses for 2019-23, and the draft service plans, and feedback comments to the Overview and Scrutiny Commission.
- 1.2 The Overview and Scrutiny Commission will consider the comments of the Panels and provide a response on the Business Plan 2019-23 to Cabinet when it meets on the 18 February 2019.

## **2. Details - Revenue**

- 2.1 The Cabinet of 10 December 2018 received a report on the business plan for 2019-23.
- 2.2 At the meeting Cabinet

### **RESOLVED:**

1. That Cabinet considers and agrees the draft savings/income proposals (Appendix 7 (a)) and associated draft equalities analyses (Appendix 9 (a)) put forward by officers and refers them to the Overview and Scrutiny panels and Commission in January 2019 for consideration and comment.
2. That Cabinet considers and agrees the savings and the associated draft equalities analyses for the savings noted in October (Appendices 8 and 9(b))
3. That Cabinet agrees the latest amendments to the draft Capital Programme 2019-2023 which was considered by Cabinet on 15 October 2018 and by scrutiny in November 2018.(Appendix 5)
4. That Cabinet considers and agrees the proposed amendments to savings previously agreed. (Appendix 7 (b) and (c))
5. That Cabinet agrees the proposed Council Tax Base for 2019/20 set out in paragraph 2.6 and Appendix 1.
6. That Cabinet consider the draft service plans. (Appendix 3)

### **3. Alternative Options**

- 3.1 It is a requirement that the Council sets a balanced budget. The Cabinet report on 10 December 2018 sets out the progress made towards setting a balanced budget and options on how the budget gap could be closed. This identified the current budget position that needs to be addressed between now and the next reports to Cabinet on 14 January 2019 and 18 February 2019, prior to Council on 6 March 2019, agreeing the Budget and Council Tax for 2019/20 and the Business Plan 2019-23, including the MTFS and Capital Programme 2019-23.

### **4. Capital Programme 2019-23**

- 4.1 Details of the draft Capital Programme 2019-23 were agreed by Cabinet on 10 December 2018 in the attached report for consideration by Overview and Scrutiny panels and Commission.

### **5. Consultation undertaken or proposed**

- 5.1 Further work will be undertaken as the process develops.
- 5.2 There will be a meeting in February 2019 with businesses as part of the statutory consultation with NNDR ratepayers. Any feedback from this meeting will be incorporated into the February Cabinet report.
- 5.3 As previously indicated, a savings proposals information pack was prepared and distributed to all councillors at the end of December 2018 with a request that it be brought to all Scrutiny and Cabinet meetings from 9 January 2019 onwards and to Budget Council. This should maintain the improvement for both councillors and officers which makes the Business Planning process more manageable for councillors and ensures that only one version of those documents is available so referring to page numbers at meetings is easier. It also considerably reduces printing costs and reduces the amount of printing that needs to take place immediately prior to Budget Council.
- 5.4 The information pack includes:
- Savings proposals
  - Equality impact assessments for proposals where appropriate
  - Service plans (these will also be printed in A3 to lay round at scrutiny meetings)
  - Budget summaries for each department

### **6. Timetable**

- 6.1 The timetable for the Business Plan 2019-23 including the revenue budget 2019/20, the MTFS 2019-23 and the Capital Programme for 2019-23 was agreed by Cabinet on 17 September 2018.

## 7. **Financial, resource and property implications**

7.1 These are set out in the Cabinet report for 10 December 2018. (Appendix 1)

## 8. **Legal and statutory implications**

8.1 All relevant implications have been addressed in the Cabinet reports. Further work will be carried out as the budget and planning proceeds and will be included in the budget reports to Cabinet on the 14 January 2019, and 18 February 2019.

8.2 Detailed legal advice will be provided throughout the budget setting process further to any proposals identified and prior to any final decisions.

## 9. **Human Rights, Equalities and Community Cohesion Implications**

9.1 All relevant implications will be addressed in Cabinet reports on the business planning process.

9.2 A draft equalities assessment has been carried out with respect to the proposed budget savings and is included in the Business Plan Information Pack circulated to all Members.

## 10. **Crime and Disorder implications**

10.1 All relevant implications will be addressed in Cabinet reports on the business planning process.

## 11. **Risk Management and Health and Safety Implications**

11.1 All relevant implications will be addressed in Cabinet reports on the business planning process.

### **Appendices – the following documents are to be published with this report and form part of the report**

Appendix 1 - Cabinet report 10 December 2018: Draft Business Plan Update 2019-23 (NB: This excludes Savings, Service Plans and Equalities Assessments which are included in the Business Plan Information Pack)

Appendix 2 - Cabinet report 14 January 2019: Draft Business Plan 2019-23(TO FOLLOW WHEN PUBLISHED)

## **BACKGROUND PAPERS**

- 12.1 The following documents have been relied on in drawing up this report but do not form part of the report:

Budget files held in the Corporate Services department.  
2018/19 Budgetary Control and 2017/18 Final Accounts Working Papers in the Corporate Services Department.  
Budget Monitoring working papers  
MTFS working papers

13. **REPORT AUTHOR**

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