

SERVICE AREA -
Description of service

TRANSPORT SERVICES

The management, operation and repair of a mixed fleet of vehicles supporting and providing services for the Authority.

STAFFING

Number of FTE Staff
Number of Fixed term Contract
Total FTE

2014/15	2015/16	2016/17
63.32	62.75	58.61
0	0	0
63.32	62.75	58.61

BUDGET *

Expenditure

	2014/15 Current Budget £000	2014/15 Outturn £000	2014/15 O/turn Variance £000	2015/16 Current Budget £000	2015/16 O/turn £000	2015/16 Outturn Variance £000	2016/17 Current Budget £000	2016/17 Forecast Variance (as at P6) £000
Employees	2,101	2,007	-94	1,960	2,089	129	1,978	133
Premises	91	79	-12	81	86	5	83	1
Fuel	868	688	-180	675	523	-152	575	-31
Transport - Taxis	2,539	2,747	208	2,630	2,841	211	2,900	-212
Transport - Other	2,990	3,005	15	2,928	3,176	248	2,694	532
Supplies and Services	96	97	1	84	95	11	85	15
Third Party Payment	0	5	5	0	3	3	0	0

GROSS EXPENDITURE

8,685	8,628	-57	8,358	8,813	455	8,315	438
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Income

Government Grants	0	0	0	0	0	0	0	0
Fuel Recharges	(896)	(716)	180	(689)	(563)	126	(587)	25
Other Reimbursements & Contributions	(15)	(14)	1	(14)	(31)	-17	(15)	0
Taxis Recharge	(2,645)	(2,911)	-266	(2,696)	(2,917)	-221	(2,900)	178
Internal Customer and Client Receipts	(5,913)	(5,928)	-15	(5,830)	(5,833)	-3	(5,885)	(469)
External Customer and Client Receipts	(399)	(533)	-134	(394)	(397)	-3	(236)	(8)

GROSS INCOME

-9,868	-10,102	-234	-9,623	-9,741	-118	-9,623	-273
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NET EXPENDITURE

-1,183	-1,474	-291	-1,265	-928	337	-1,308	164
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* These figures exclude indirect costs and depreciation, as these are non-controllable.

In covering report:

1. Outline main areas of overspend or underspend in past two years and reasons for this.
2. Outline key activities carried out by the service, reason provided and costs.
3. Set out any benchmarking data in relation to performance, staffing and costs.

**SERVICE AREA -
Description of service**

WORKSHOP

Repairs and maintenance services for the entire fleet of Merton vehicles.
Also includes a commercial Tachograph calibration unit, providing services to Merton vehicles and also to the general public.

STAFFING

Number of FTE Staff
Number of Fixed term Contract
Total FTE

	2014/15	2015/16	2016/17
Number of FTE Staff	9.5	9.33	8.33
Number of Fixed term Contract	0	0	0
Total FTE	9.5	9.33	8.33

BUDGET

Expenditure

Employees
Premises
Transport - Other
Supplies and Services
Third Party Payment
Depreciation & Impairment Losses

GROSS EXPENDITURE

Income

Government Grants
Other Reimbursements & Contributions
Internal Customer and Client Receipts
External Customer and Client Receipts

GROSS INCOME

NET EXPENDITURE

	2014/15 Current Budget £000	2014/15 Outturn £000	2014/15 O/turn Variance £000	2015/16 Current Budget £000	2015/16 O/turn £000	2015/16 Outturn Variance £000	2016/17 Current Budget £000	2016/17 Forecast Variance (as at P6) £000
Employees	346	270	-76	319	345	26	321	17
Premises	15	12	-3	14	31	17	31	0
Transport - Other	654	640	-14	607	699	92	593	90
Supplies and Services	28	23	-5	33	31	-2	23	13
Third Party Payment	0	0	0	0	0	0	0	0
Depreciation & Impairment Losses	0	0	0	0	0	0	0	0
GROSS EXPENDITURE	1,043	945	-98	973	1,106	133	968	120
Income								
Government Grants	0	0	0	0	0	0	0	0
Other Reimbursements & Contributions	0	0	0	0	0	0	0	0
Internal Customer and Client Receipts	(1,113)	(1,007)	106	(1,041)	(981)	60	(1,022)	(83)
External Customer and Client Receipts	0	(2)	-2	(30)	(6)	24	(25)	8
GROSS INCOME	-1,113	-1,009	104	-1,071	-987	84	-1,047	-75
NET EXPENDITURE	-70	-64	6	-98	119	217	-79	45

SERVICE AREA -
Description of service

COMMISSIONING

Commissions goods & services for passenger transport and fleet management. Includes the fleet management (SLAs), parts and consumables for vehicles, (e.g. fuel), as well as taxi commissioning on behalf of CSF and C&H.

STAFFING

Number of FTE Staff
Number of Fixed term Contract
Total FTE

	2014/15	2015/16	2016/17
Number of FTE Staff	9.14	8.47	8.47
Number of Fixed term Contract	0	0	0
Total FTE	9.14	8.47	8.47

BUDGET

Expenditure

Employees
Premises
Fuel
Transport - Taxis*
Transport - Other
Supplies and Services
Third Party Payment
Depreciation & Impairment Losses

	2014/15 Current Budget £000	2014/15 Outturn £000	2014/15 O/turn Variance £000	2015/16 Current Budget £000	2015/16 O/turn £000	2015/16 Outturn Variance £000	2016/17 Current Budget £000	2016/17 Forecast Variance (as at P6) £000
Employees	391	373	-18	330	370	40	334	33
Premises	42	36	-6	41	27	-14	39	1
Fuel	868	688	-180	675	523	-152	575	-31
Transport - Taxis*	2,539	2,747	208	2,630	2,841	211	2,900	-212
Transport - Other	1,322	1,356	34	1,395	1,536	141	1,333	408
Supplies and Services	32	30	-2	19	24	5	24	-1
Third Party Payment	0	5	5	0	3	3	0	0
Depreciation & Impairment Losses	534	534	0	466	466	0	461	0
GROSS EXPENDITURE	5,728	5,769	41	5,556	5,790	234	5,666	198
Income								
Government Grants	0	0	0	0	0	0	0	0
Fuel Recharges	(896)	(716)	180	(689)	(563)	126	(587)	25
Other Reimbursements & Contributions	(15)	(14)	1	(14)	(31)	-17	(15)	0
Taxis Recharge	(2,645)	(2,911)	-266	(2,696)	(2,917)	-221	(2,900)	178
Internal Customer and Client Receipts	(2,358)	(2,459)	-101	(2,421)	(2,474)	-53	(2,511)	(398)
External Customer and Client Receipts	(16)	(27)	-11	(53)	(82)	-29	(45)	(17)
GROSS INCOME	-5,929	-6,127	-198	-5,873	-6,067	-194	-6,058	-212
NET EXPENDITURE	-202	-358	-157	-317	-277	40	-392	-14

* The 2016/17 cost model had not been finalised by the budget upload date - hence many of the budgets are the same
For example, the taxi expenditure and income budget are both now £2,900k.

SERVICE AREA -
Description of service

OPERATIONS

Merton Transport Passenger Operations provide a specialist in-house accessible transport service for Children, Schools and Families (CSF) as well as Community & Housing (C&H) departments, and cater for internal & external organisations providing transport on an ad hoc basis. Merton Transport Passenger Operations operate a number of small buses of between 16 and 24 seats in capacity, under permit on a non-profit making basis.

STAFFING

Number of FTE Staff
Number of Fixed term Contract
Total FTE

2014/15

44.68
0
44.68

2015/16

44.95
0
44.95

2016/17

41.81
0
41.81

BUDGET

Expenditure

Employees
Premises
Transport - Other
Supplies and Services
Third Party Payment
Depreciation & Impairment Losses

GROSS EXPENDITURE

Income

Government Grants
Other Reimbursements & Contributions
Internal Customer and Client Receipts
External Customer and Client Receipts

GROSS INCOME

NET EXPENDITURE

	2014/15 Current Budget £000	2014/15 Outturn £000	2014/15 O/turn Variance £000	2015/16 Current Budget £000	2015/16 O/turn £000	2015/16 Outturn Variance £000	2016/17 Original Budget £000	2016/17 Current Budget £000	2016/17 Forecast Variance (as at P6) £000
Employees	1,364	1,364	0	1,311	1,374	63	1,331	1,323	83
Premises	34	31	-3	26	28	2	9	13	0
Transport - Other	1,014	1,009	-5	926	941	15	926	768	34
Supplies and Services	36	44	8	32	40	8	32	38	3
Third Party Payment	0	0	0	0	0	0	0	0	0
Depreciation & Impairment Losses	0	0	0	0	0	0	0	0	0
GROSS EXPENDITURE	2,448	2,448	0	2,295	2,383	88	2,298	2,142	120
Income									
Government Grants	0	0	0	0	0	0	0	0	0
Other Reimbursements & Contributions	0	0	0	0	0	0	0	0	0
Internal Customer and Client Receipts	(2,442)	(2,462)	-20	(2,368)	(2,377)	-10	(2,363)	(2,352)	12
External Customer and Client Receipts	(384)	(504)	-120	(311)	(309)	2	(311)	(166)	1
GROSS INCOME	-2,826	-2,966	-140	-2,678	-2,686	-8	-2,674	-2,518	13
NET EXPENDITURE	-378	-518	-140	-383	-303	80	-376	-376	133

reasons for overspends:-