

## APPOINTMENTS COMMITTEE

21 JUNE 2011

(6.20 pm – 7.00 pm)

PRESENT: Councillor Stephen Alambritis (in the Chair); Councillors Janice Howard; James Holmes; Andrew Judge; Maxi Martin; Mark Allison

ALSO PRESENT: Dean Shoesmith – Joint Head of Human Resources; Rachel Mundy – Recruitment Manager

Apologies for absence were received from: Councillors Mark Betteridge and Samantha George

1 DECLARATIONS OF INTEREST (Agenda item 1)

None advised.

2 APPOINTMENT TO THE POST OF ASSISTANT DIRECTOR CORPORATE GOVERNANCE AND JOINT HEAD OF LEGAL SERVICES (Agenda item 3)

Following introductory comments by the Leader and the Joint Head of Human Resources, the Committee discussed three matters:

a) **Job description and person specification**

RESOLUTION – agreed with no amendments

b) **Recruitment process and timetable.** The Committee nominated Councillors Alambritis, Allison and Holmes as participants in the selection process. The Committee discussed that, in the event of a tied result regarding a preferred candidate at the final Joint Appointments Committee, the Leader of Merton Council shall have the casting vote. It was noted that the date of the final Joint Appointments Committee is under review but should take place no later than 9<sup>th</sup> September 2011.

RESOLUTION – agreed

c) **Salary and potential market supplement.** It was confirmed that the salary and recommendation to pay a market supplement for an exceptional candidate is consistent with the consultants' and with Local Government Employers' assessments of similar posts. It was considered appropriate to advertise the post at the evaluated salary with the consultants to provide advice on candidates' salary expectations, and to take a view according to their findings.

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RESOLUTION – agreed

Actions:

It was agreed that the Joint Head of Human Resources shall convey to the consultants the Committee's desire to appoint a candidate of the same high calibre of the outgoing postholder.