

## KEY DECISION TAKEN BY AN OFFICER UNDER DELEGATED AUTHORITY

See over for instructions on how to use this form – all parts of this form must be completed. Type all information in the boxes. The boxes will expand to accommodate extra lines where needed.

### 1. Title of report

Extension of Fabric Maintenance Contract

### 2. Reason for exemption (if any)

Commercially restricted information contained within the Appendix

### 3. Decision maker

Chief Executive and Director of Corporate Services

### 4. Date of Decision

7 December 2021

### 5. Date report made available to decision maker

29 October 2021

### 6. Decision

### 7. Reason for decision

### 8. Alternative options considered and why rejected

1. Do not extend or vary the contract – this would leave LBM without a fabric maintenance contractor for 3.5 months and all repairs would need to be placed on an ad hoc basis which would be very difficult to manage given the quantity of orders and the response times required for emergency repairs.
2. Carry out a separate contract for a period of 3.5 months – there would be little interest in the market for such a short contract and it is likely that were any costs for this service received they would be excessive.

### 9. Documents relied on in addition to officer report

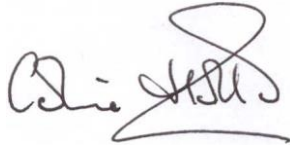
Forward Plan document entitled 'Extension of Fabric Maintenance Contract' dated 1 November 2021.

### 10. Declarations of Interest

None

### 11. Signature

Signature **Caroline Holland** Director of Corporate Services  
Date 3/12/2021



**Signature - Hannah Doody - Chief Executive**



Date 3/12/2021

**12. Publication of this decision and call in provision**

Send this form and the officer report to [democratic.services@merton.gov.uk](mailto:democratic.services@merton.gov.uk) for publication. Publication will take place within two days. The call-in deadline will be at Noon on the third working day following publication.

IMPORTANT – this decision should not be implemented until the call-in period has elapsed

